

Sr. Tribute & Baby Photo Fine Print:

All tributes will be **in full color**. Pages are priced as full color pages; however, black & white photos are always accepted. Fill out a separate contract for each ad purchased.

**Senior Tribute Contracts and money are due
October 10, 2007, by 3 p.m. in the main office.**

Photos and message due by November 15, 2007.

All contracts & money received after this date are subject to a 10% late fee based on availability.

Baby Photo must be received by October 10, 2007.

Guidelines for electronic submission of photos:

In the subject line of an e-mail, type "Senior ad photos for *senior's name here*."

- Scan good quality photographs - poor photos do not improve in print.
- If sending a camera-ready tribute, it must be submitted as a PDF.
- Scanned photos must be submitted at 300 dpi or higher resolution and as a jpeg in at least a 4X6 inch format. If this is confusing, mail photo using guidelines below!
- E-mail to wildcatyearbook@scsk12.org **OR** burn to a CD and mail to Mrs. Young at Bolton High.
- Photos must be school appropriate: no obscene gestures, alcoholic beverages, tobacco products or any illegal activity.
- Song lyrics or other copyright material may not be used. Attribution is not enough; royalties have to be paid to use.

Guidelines for mail submission of photos:

Make sure to include the senior's full name if sent separate from contract.

- Do not cut, staple, fold or paperclip the photos.
- Use photographs or photographic reprints (copy machine reproduction not accepted).
- * Choose at least 4 x 6 inch photos - we reduce photos, but do not enlarge photos
- Send good quality photographs - poor photos do not improve in print.
- No Polaroid photos accepted.
- If photos are one of a kind, have professional copies made and submit these.
- Photos must be school appropriate: no obscene gestures, alcoholic beverages, tobacco products or any illegal activity.
- Song lyrics or other copyright material may not be used. Attribution is not enough; royalties have to be paid to use.
- Do not write on the back of photos - ink may rub onto another photo, and it cannot be cleaned easily without further damage to the ruined photo. Instead, stick an address label on the back of each photo and write the name of the senior on the label, as well.
- Every attempt is made to return all photos. Photos are placed in packets given to graduates after the ceremony in May.

Firm deadline for turning in contracts & money: October 10 to the main office by 3. p.m. All contracts and money received after this date will be accepted based on availability of advertising space and is subject to a 10% late fee. Questions? E-mail wildcatyearbook@scsk12.org.

Visit <http://www.scsk12.org/SCS/high/Bolton/index.html> and go to "Publications" for contracts.