

Shelby County Schools

JOB DESCRIPTION

ENGLISH AS A SECOND LANGUAGE TEACHER (ESL)

MINIMUM TRAINING AND QUALIFICATIONS:

- Bachelor's Degree
- Professional Tennessee Teaching License with ESL endorsement
- Three years of successful experience at the elementary or secondary level
- Minimum of three years of experience with English Language Learners
- Such alternatives as the Superintendent may find appropriate and acceptable

REPORTS TO: Assistant Superintendent of Curriculum and Accountability

JOB GOAL: To ensure that students with limited English proficiency receive proper instruction leading to academic achievement.

PERFORMANCE RESPONSIBILITIES:

1. Assists classroom teachers with appropriate strategies and materials for working with students who are limited proficiency in English.
2. Assumes caseload of students who are identified as English Language Learners (ELL) as directed by the Instructional Specialist assigned to the ESL program
3. Completes language screening of students as needed.
4. Completes all required records and reports.
5. Assists with inservice presentations as needed.
6. Uses oral and written communication skills effectively.
7. Performs such other duties as assigned by the principal or the Assistant Superintendent of Curriculum and Accountability or designee.