

# Waiver of Refund Waiting Period for Teachers

**Tennessee Consolidated Retirement System**  
502 Deaderick Street  
Nashville, Tennessee 37243-0201  
1-800-770-8277 ♦ <http://tcrs.tn.gov>



This form is to accompany the Member Refund of Accumulated Contributions Application. Authorization for this request is found in *Tennessee Code Annotated*, Section 8-37-210(b), amendment effective July 1, 1981. The teacher requesting the refund should complete Section 2 or Section 3. **Section 4 must be completed by the Employer.**

## SECTION 1. MEMBER INFORMATION

Member ID	Last 4 SSN: XXX-XX-	Date of Birth
Full Name		
Mailing Address		
City	State	Zip Code
Email	Phone Number	

## SECTION 2. TEACHER EMPLOYED AND PAID ON A CONTINUOUS TWELVE-MONTH BASIS

Board of Education	Effective Date of Employment
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I have been employed and paid on a continuous twelve-month basis as a teacher by the above-noted Board of Education as of the above-noted effective date.

Member's Signature	Date
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## SECTION 3. REASON FOR TERMINATION

Board of Education	Effective Date of Termination
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- I hereby have voluntarily terminated my position as a teacher with the above-noted Board of Education on the above-noted effective date. I will no longer be residing in the State of Tennessee and have not been re-employed nor will I seek employment in the near future with any employer covered by the Tennessee Consolidated Retirement System.
- I hereby have been terminated as a teacher due to budgetary problems by the above-noted Board of Education on the above-noted effective date.

Member's Signature	Date
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## SECTION 4. EMPLOYER CERTIFICATION

I hereby certify that the above-named person was employed by this school system and has been/or will be terminated for the reason as documented above.

Board of Education	Date of Termination
Employer's Name and Title	
Employer's Email	Phone Number
Employer's Signature	Date

*If the teacher does not meet the conditions under Section 2 or Section 3, he/she will not be refunded less than four (4) months following cessation of service in accordance with Tennessee Code Annotated, Section 8-37-210(b). No refund will be made to a qualifying teacher until that teacher's final retirement contribution is received and credited to his/her account.*