

### Requirements for 1st-Year Booster Clubs/Parent Organizations Collecting Money

- Register with MSCS @ https://sso.scsk12.org/
- Proof of current Tennessee Nonprofit Corporation (see #1 example below) or proof of charitable foundation status (501C3) (see #2 example below)

\*\*\*Money collection examples include, but not limited to the following: membership dues, any fundraising activities, monetary or property donations, movie nights, popcorn sales, etc.

### Requirements for 1st-Year Booster Clubs/Parent Organizations "Not" Collecting Money

- Register with MSCS @ https://sso.scsk12.org/
- Submit parent/officer names and contact information
- Submit goals and objectives of the parent organization

#### **Contact Information**

Department of Family & Community Engagement 160 S. HOLLYWOOD MEMPHIS, TN 38112 901-416-7600

### **Example 1: Tennessee Nonprofit Corporation**



# STATE OF TENNESSEE Tre Hargett, Secretary of State

Division of Business Services
William R. Snodgrass Tower
312 Rosa L. Parks AVE, 6th FL
Nashville, TN 37243-1102

October 17, 2016

#### Filing Acknowledgment

Please review the filing information below and notify our office immediately of any discrepancies. SOS Control #: Formation Locale: TENNESSEE 10/18/2016 Filing Type: Nonprofit Corporation - Domestic Date Formed: 10/17/2016 11:18 AM Fiscal Year Close: 6 Filing Date: Delayed Effective Date: 10/18/2016 12:00 AM Annual Report Due: 10/01/2017 Status: Active Image # : Duration Term: Perpetual Public/Mutual Benefit: Mutual **Business County:** SHELBY COUNTY **Document Receipt** Receipt #: Filing Fee: Payment-Credit Card -Principal Address: Registered Agent Address: in the State of Tennessee Congratulations on the successful filing of your Charter for \_\_\_ which is effective on the date shown above. You must also file this document in the office of the Register of Deeds in

You must file an Annual Report with this office on or before the Annual Report Due Date noted above and maintain a Registered Office and Registered Agent. Failure to do so will subject the business to Administrative Dissolution/Revocation.

the county where the entity has its principal office if such principal office is in Tennessee. Please visit the Tennessee Department of Revenue website (apps.tn.gov/bizreg) to determine your online tax registration requirements. If you need to obtain a Certificate of Existence for this entity, you can request, pay for, and receive it from our website.

Tre Hargett Secretary of State

Phone (615) 741-2286 \* Fax (615) 741-7310 \* Website: http://tnbear.tn.gov/



### STATE OF TENNESSEE DEPARTMENT OF REVENUE

Effective Date: July 1, 2019 Expiration Date: June 30, 2023

Account No: Exemption No: Facility Address: 8729 ASHBURY OAK DR CORDOVA TN 38018-1019

# **Exempt Organizations or Institutions Sales and Use Tax Certificate of Exemption**

This organization or institution qualifies for the authority to make sales and use tax exempt purchases of goods and services that it will use, consume or give away.

This authorization for exemption is limited to sales made directly to the referenced organization. This exemption certificate may not be used for sales made to individuals paying with personal checks or personal debit or credit cards, even if the individual is a representative or employee of the organization, and he or she will be reimbursed for the purchase. Sellers must refuse to accept the certificate when the sale is made to someone other than the organization.

This exemption certificate may not be used to make purchases without the payment of sales and use tax for other locations and may not be transferred to or used by any other person.

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### Example 2: Charitable Foundation

The supplier must maintain a copy of this document as evidence of the sales tax exemption.