

HONOR ROLLS AND RECOGNITIONS

I. PURPOSE

To ensure that criteria for determining honor roll recognition is uniform throughout the district.

II. SCOPE

This policy applies to all students in grades 1-12.

III. POLICY STATEMENT

Since students have diverse capabilities and achieve at different levels, recognition should be given to students who achieve academic and citizenship excellence in order to motivate them to continue to reach that level of achievement. Students shall be recognized for their excellence through uniform honor rolls for all schools in the district. Students will be selected for honor rolls based on the academic and conduct grades during each of the four (4) reporting periods. Additionally, special student recognition in academic and/or non-academic areas may be developed by the individual school.

IV. RESPONSIBILITY

A. Principals are responsible for ensuring that honor roll guidelines are communicated to students and parents, that the provisions of this policy are enforced, that student eligibility for honor roll recognition is determined and, if eligible, is reflected on the report card, and that honor rolls are published.

B. Teachers are responsible for accurately reporting students' grades and for communicating to students and parents the academic performance and behaviors expected to receive high academic and conduct grades.

C. All questions regarding the interpretation of this policy should be directed to the department responsible for academics.

D. The Superintendent is responsible for determining if this policy is followed.

Legal References:

Cross References:

1. 6003 Confidential Student Information

5003 Honor Rolls and Special Recognition

Administrative Rules and Regulations

Issued Date: 10/25/16

In order to receive honor roll recognition students must meet all of the requirements for the appropriate honor roll category.

ELEMENTARY SCHOOLS

A. Academic Honor Rolls

- a. Principals List – All A’s in academic subjects and all E’s (Excellent) in special subjects
- b. Honor Roll – A’s and B’s (including all B’s, with no grade lower than a B) in academic subjects and all E’s (Excellent) or S’s (Satisfactory) in special subjects

To qualify for all academic honors listed above, students must demonstrate satisfactory conduct of E or S in each grade/subject. Parents may appeal to the school principal to request review of the conduct provisions associated with academic honor rolls.

B. Citizenship Honors (academic grade is not included)

- a. High Citizenship Award – All E’s (Excellent) in Social and Academic Behavior (conduct and work habits)
- b. Citizenship Award – E’s (Excellent) or S’s (Satisfactory), including all S’s with no grade lower than S, in Social and Academic Behavior (conduct and work habits)

C. Special Recognition

The school should work collaboratively with its administrative staff, teachers, and parents to administer special recognition awards and may choose to recognize students in the categories outlined below:

- Honorable Mention – A’s, B’s, and/or C’s (a majority of the grades must be A’s and/or B’s) in academic subjects and all E’s (Excellent) or S’s (Satisfactory) in special subjects and conduct
- Attendance Award
- Personal Best Award – (e.g., Effort, Determination, and Consistency Awards)
- School Vision/Mission/Values Award
- Most Improved
- Individual Subject Awards – recognizes students who are meeting all standards in one subject area (e.g., Math Honor, Reading Honor)
- Support Subject Awards – each support subject teacher/specialist selects a student to be recognized in the support subjects, such as art, music, PE, media, guidance, resources, special education (including CLUE)
- Other school-developed categories or teacher-developed categories that have been approved by the school

MIDDLE/SECONDARY SCHOOLS

A. Academic Honor Rolls

- a. Principals List – The numerical equivalent of all A’s in all courses (A = 93-100)
- b. Honor Roll – The numerical equivalent of all A’s and B’s in all courses (including all B’s, with no grade below 85 B)

To qualify for all academic honors listed above, students must demonstrate satisfactory conduct of E or S in each subject/class. Parents may appeal to the school principal to request review of the conduct provisions associated with academic honor rolls.

B. Citizenship Honors (academic grade is not included)

- a. High Citizenship Award – All E’s in conduct
- b. Citizenship Award – E’s or S’s in conduct

C. Special Recognition

The school should work collaboratively with its administrative staff, teachers, and parents to administer special recognition awards and may choose to recognize students in the categories outlined below:

- Honorable Mention – A’s, B’s, and/or C’s (a majority of the grades must be A’s and/or B’s) in academic subjects and all E’s (Excellent) or S’s (Satisfactory) in conduct
- Attendance Award
- Personal Best Award (e.g., Effort, Determination, and Consistency Awards)
- School Vision/Mission/Values Award
- Most Improved
- Individual Subject Awards – recognizes students who are meeting all standards in one subject area (e.g., Math Honor, Reading Honor)
- Support Subject Awards – support subject teachers/specialists select students to be recognized in the support subjects such as art, music, PE, media, guidance, resources, special education (including programs for advanced students)
- Other school-developed categories or teacher-developed categories that have been approved by the school

The same criteria to determine eligibility for student recognition shall be used at the close of each nine-week period and at the end of each semester.

Schools must follow the guidelines on confidential student information when considering publishing honor rolls in newspapers and other such medium.