



RFP TITLE: COLLEGE, CAREER AND TECHNICAL EDUCATION (CTE) CURRICULUM PROGRAM & RESOURCES

RFP No: 10302020FM

Questions Due Date: October 16, 2020

Answers Due Date: October 20,2020

1. **Question:** The above referenced bid (RFP) indicates that it cannot be submitted electronically or by fax. Everything must be submitted by mail?
Answer: All proposals should be mailed in to the address set in the RFP. We will not accept vendors proposals submitted by email.
2. **Question:** Is that still applicable under the current COVID conditions?
Answer: Yes. We are accepting mailed proposals.
3. **Question:** For Tab D, Financial Statements: Our Annual Reports are very lengthy (In excess of 100 pages each), so to include three of them would substantially add to the size of the proposal. The reports are easily accessible online; thus, would it be acceptable to provide a link to our last 3 reports, rather than printing out the full reports in all 11 copies of the physical proposal?
Answer: Yes, you can provide the link, make sure that the link is accessible to the reports.
4. **Question:** For Tab G, Electronic Media: What are vendors to include in this section? Is this just in reference to the USB that we are directed to include with our submission? Please clarify.
Answer: Vendors are to submit an electronic version of the proposal shall also be submitted with the original. The electronic media must be a USB and shall bear a label on the outside containing the RFP number and name, as well as the name of the Vendor.
5. **Question:** For Tab E, Technical Response to RFP Scope of Work: The instruction is to address each major requirement of Part I; however, I do not see any requirements outlined in Part I. Can you provide some clarity as to what is expected in this section?
Answer: Refer to scope of work on page 13
6. **Question:** Is this RFP specifically for the 2021/2022 school year?
Answer: This RFP is for 2020-2021, with the option to renew for two years. The maximum length of the contract will not exceed three years.
7. **Question:** Is /Can it be a one-year program?
Answer: This RFP can be for a one-year program.



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2.0 TERM OF AGREEMENT

The anticipated initial term of this contract shall be for one (1) year.

Upon satisfactory service and by mutual agreement SCBE reserves the right to renew the contract. The term of renewal shall not exceed two (2) additional one (1) year periods provided that the maximum duration of the Agreement shall not exceed three (3) years.

8. **Question:** Is it required for the vendor to have a contract for dual enrollment?
Answer: No, the vendor is not required to have a contract for dual enrollment.
9. **Question:** How many high schools are being considered for this program?
Answer: There are 62 schools (22 high schools, 2 high schools/CTC's, 2 CTC's, 4 prep schools, and 32 middle schools) considered for this program.
10. **Question:** How many students are being considered for this program?
Answer: We service approximately 16,500 students for this program.