SHELBY COUNTY SCHOOLS

FORM B - LETTER OF INTENT TO

PERFORM AS A SUBCONTRACTOR OR SUBCONSULTANT

(PROVIDE MATERIALS, SUPPLIES, OR/& SERVICES)

Project Name: **Alton ES HVAC Renovations** Bid # **12152020**

Name of Prime Bidder/Proposer: _____

Address: _____
Street City State Zip Code

Telephone: _____ Email: _____

Name of Certified Vendor: _____

The undersigned intends to perform work in connection with the above project as:

____ Minority Business Enterprise ____Women's Business Enterprise

The MWBE status of the undersigned is certified by the City of Memphis, Shelby County Government and/or Memphis/Shelby County Airport Authority.

Our firm is certified by _____

Certification number is _____ Expiration date _____

The undersigned is prepared to perform the following described work or provide materials/supplies in connection with the above project *(specify in detail particular work items, materials or services to be performed or provided)*:

Description of work to be performed by certified vendor:

_____

_____

Subcontracting at any tier must be reported and is subject to all MWBE compliance requirements. This form shall be used for MWBE subcontracting at any level.

_____
Date Name of MWBE Company

_____
Title of Authorized Officer Phone Number Email Address

_____
(Signature)

THE PRIME CONTRACTOR OR ARCHITECT MUST GET THIS FORM COMPLETED BY THE SUBCONTRACTORS OR SUPPLIERS.