



DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

NOTICE TO BIDDERS

IFB 09152023JKG Districtwide HVAC Water Treatment Services
DEADLINE: September 15, 2023 @ 2:00 PM

Memphis-Shelby County Schools (MSCS) is accepting bids for the project listed above, in **red**. A **Mandatory** Pre-Bid Meeting will be held at the scheduled time and location listed below.

160 S. Hollywood St. (Room # 121) | Memphis, TN 38112 @ 9:30am

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to JaNese Graves gravesj1@scsk12.org and LaJuanna Jones-Sulton, jonessultonlm@scsk12.org by 2:00 PM/CST on September 6, 2023. Subject line of email shall read “Questions – IFB 09152023JKG Districtwide HVAC Water Treatment Services.” Questions must specifically reference the section of the Bid to which the question pertains. To prevent an unfair advantage to any respondent, all questions and answers will be posted as an addendum/Q&A on Procurement’s website on September 8, 2023 by 4:00PM.

IMPORTANT DATES:

Bid Release	August 24, 2023
Pre-Bid Meeting	August 31, 2023 9:30 AM
Questions or Requests Due	September 6, 2023 2:00 PM
Questions and Answers Posted	September 8, 2023 4:00 PM
Bid Due / Bid Deadline	September 15, 2023 2:00 PM

Thank you.
Procurement Services
Memphis-Shelby County Schools