



Department of Procurement Services

160 South Hollywood Street · Room 126 · Memphis, TN 38112 · (901) 416-5376

QUESTIONS AND ANSWERS

IFB 09152023ANW Miscellaneous Food Bid

1. Will you accept commodity pricing on items?

Answer: MSCS does not have any commodity pounds to allow for commodity pricing on items found on the Miscellaneous Bid. Items on this bid will be strictly commercial pricing.

2. Can you clarify whether potential adjustments to pallet heights are allowed and the possibility of reducing the total number of pallets for shipping?

Answer: The pallet height requirements for the dry and frozen warehouse are in the bid. If the vendor ships their products outside those requirements, they will receive a charge of a \$600 lumping fee per trailer.

3. If the item you are bidding is pre-approved are you required to send in a sample again?

Answer: If you received an official approved brand letter from Menu Planning. No, you do not have to submit another sample if the item you are bidding on has already been pre-approved. You are required to submit a sample if you haven't received an official brand letter stating you are approved.

Thank you,

Procurement Services