



Department of Procurement Services

160 South Hollywood Street · Room 126 · Memphis, TN 38112 · (901) 416-5376

October 16, 2020

RE: Addendum #1: IFB#10232020 – **SCS Chiller**

Dear Bidders:

This Addendum forms a part of the Contract Documents and modifies the Plans and Specifications dated October 1, 2020. The Contractor shall acknowledge receipt of this Addendum on the Bid Form. Failure to do so may subject the Bidder to disqualification.

Item #1

MWBE Good Faith Affidavit Replacement– Replace the current MWBE Good Faith Affidavit with the attached MWBE Good Faith Affidavit dated October 16, 2020. Please note the change for item number 14.

Item #2

Revision to Water-Cooled Chiller Task List #12– Replace task list number 12 with the following: “Clean chiller pump and clean chiller pump strainer”.

Item #3

Revision to Water-Cooled Chiller Task List #13– Replace task list number 13 with the following: “Clean condenser pump and clean condenser pump strainer”.

Item #4

Questions and Responses– Please see questions and responses submitted for the above referenced project. Responses are in bold text.

Question

1. Will the contract award be to only one contractor or will multiple awards be given for different schools.

Response

1. **The contract will be awarded per submitted bids and one bidder.**

Question

2. For additional work or call outs for repairs, do we need to submit T&M rates, tool usage rentals and parts mark up?

Response

- 2. The bid is for annual service maintenance of chillers**

Question

3. For the water-cooled equipment, the majority of the work will be done in the winter with a springtime start up. Can this be priced as two separate line items? We will have a lot of cost performing the annual inspection and would like to not hold that cost for several months waiting on the spring start up.

Response

- 3. Bid document requires one price to be submitted.**

Question

4. Will each school inspection be billed separately as work is completed?

Response

- 4. Bill to submit upon completion of the task and required work.**

Question

5. Under the option to renew this contract for an additional 3 years, can that renewal and price increase be predetermined or follow the consumer price index for the past, contract period.

Response

- 5. Bill to submit upon completion of the task and required work.**

Question

6. Can a list of chillers make, model and serial number be provided by school? It would be very difficult if not impossible to make a site visit to every school to get this information and turn in a bid. Model and Serial numbers for chiller are not available.

Response

- 6. Bid document identified the type of chiller and majority of the chillers are 400 tons and less. Bidder.**

Question

7. It sounded like in the pre bid each bidder needed to provide a total of 5 certifications for factory training. Under qualifications it states each bidder is to provide 5 certifications for each chiller, I assume this is each type of chiller which could be over 40 certifications. Please confirm. Bidder must have a minimum for five factory certified chiller technicians.

Response

- 7. Submit a copy of factory certificate for each technician and chiller type and manufacturer with the bid.**

Question

8. Has this service been done in house or has it ever been put out to bid in the past?

Response

- 8. Service has been done in house in the pass.**

Question

9. We have a list of the chillers showing if they are air or water cooled, but does SCS have a comprehensive list of these chillers stating the make, model, size and age of these chillers? This would be most helpful in getting SCS the most accurate pricing from all bidders.

Response

- 9. Model and Serial numbers for the chiller are not available. Bid document identified the type of the chiller. Majority of the chillers are 400 tons and less.**

Question

10. Is the certificate of status that is required to be state issued or issued by Shelby County?

Response

- 10. Certificate must be issued by the chiller manufacture and submitted with the bid. A confirmation may be directly be requested from the manufacturer.**

Question

11. The second attachment listed in the RFP does not work. It is called district wide chiller preventative maintenance IFB Please provide that information VIA email.

Response

- 11. The attachment has been corrected. Please view the IFB on the SCS website or in Eschoolmall under the IFB project name.**

Thank you,
Procurement Services.