



## **PURCHASE ORDER EXEMPTION LIST**

*In accordance with Procurement Authority policy #2006, a Purchase Order Exemption List identifying financial transactions exempted from the purchase order process must be approved by the Superintendent and located in the purchasing department and on the District's website.*

### **Financial Transactions Exempted from Purchase Order Process:**

#### **Exemption List**

- Athletic Official Fees and school reimbursement for sports
- Telephone Services
- Utilities
- Service Utilities
- Expense reimbursements to individuals-Legal Fees
- Litigation Related Services
- Risk Management Settlements
- Legal Settlement
- Travel (including registration and hotel)
- Organizational Dues
- Surety Bonds
- Debt Service
- Unemployment and Insurance Claims/Fees