


IDENTIFYING STUDENTS AT RISK OF FAILING

In the **Reports** tab choose Final Grade and Comment Verification. Use the settings shown below.

Criteria

Layout



Name: Final Grade and Comment Verification

Description: Final grades and comments by reporting term

Output Type: ☒ PDF ☐ HTML ☐ Export (CSV)

Sections: ☒ Selected Class ☐ Active Classes

Students: ☒ Enrolled Students ☐ Selected Groups and/or Students

Student Field: ☒ Student Name ☐ Student Number **Sort By:**

Include: ☐ Points ☒ Grade ☒ Percent ☐ Comment

Reporting Term:

The result will assist in identifying those students at risk of failing.

[illegible]

