

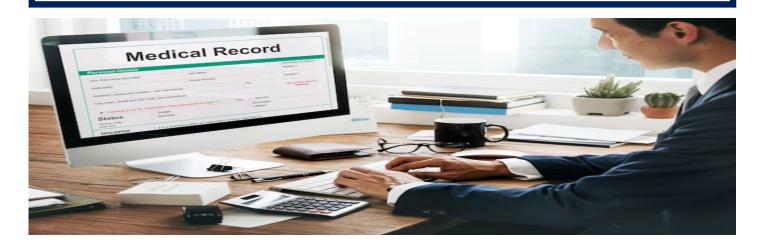


Health Services Administration

Business Management & Administration

JOB OUTLOOK

Employment of medical and health service managers is projected to grow by 20% between 2016 and 2026 compared to other occupations and is faster than the average growth rate. According to the TN Department of Labor & Workforce Development, the most rapidly growing industry sector forecast to be health services including healthcare support services. Key occupational groups expected to increase rapidly include healthcare support, and occupations related to computers.



OCCUPATION PROFILE

The most rapidly growing industry is the healthcare support services including billing clerks, medical records and health information technicians, medical assistants, and medical secretaries designed to assist the medical fields in various relevant areas of healthcare.





Memphis-Shelby County Schools



ROAD MAP TO SUCCESS

PROGRAM OF STUDY PROFILE

The Health Services Administration program of study is designed for students in a career that encompasses the business aspects of the healthcare field. Students will be prepared to seek employment or advanced training as a billing or posting clerk, medical assistant, medical records and health information technician, insurance claims clerk, medical transcriptionists, medical or health services manager, or many other careers in health services administration.

CAREER PATHWAY

SECONDARY EDUCATION

- * Introduction to **Business and** Marketing
- * Health Information Technology
- * Business Management
- * Health Services Administration Practicum

CERTIFICATION

* Medical Insurance **Coding/Reimbursement**

ASSOCIATES

* A.A.S. Medical Office **Technology, Health Information Management, Medical Office**

BACHELORS

*B.S. Pre-Health Information

MSCS PARTICIPATING SCHOOLS: Central HS, Cordova HS, & Ridgeway HS

LOCAL EMPLOYERS: Baptist Memorial, Interstate Blood Bank, Methodist LeBouhner, Regional One Health, St. Jude Children's Hospital

by Memphis-Shelby County Schools with materials from the TN Department of Education and MSCS--Division of College, Career, and Technical lucation.