



## WHITE STATION HIGH SCHOOL

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Principal

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### PARENT/TEACHER CONFERENCE REQUEST FORM

Child's Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent's Name: \_\_\_\_\_

Parent's Email Address: \_\_\_\_\_

Parent's Phone Number: \_\_\_\_\_

Teacher's Name: \_\_\_\_\_

Reason(s) for request:

A: Academic Performance B: Class work or Homework C: Behavior

D: Other: \_\_\_\_\_

Translator Requested:  Yes  No Language: \_\_\_\_\_

\*We will try, but can't guarantee that a translator will be available at your specific conference time.

Please try to find a family member or friend to translate for you, if you can.

Please RETURN this form to your child's teacher to complete.

The teacher's available conference dates & times:

\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Parents: Please put a **X** next to all the dates and times you are available. The teacher will confirm the conference time with you soon. You may also email the teacher.