

Shelby County Schools

STUDENT LAPTOP CHECKOUT & USER AGREEMENT

2020-2021

Device Serial No. _____

Device Transaction Type:

- New Device
- Loaner Device
- Replacement Device
- Returned Device

HOME SCHOOL _____

Student
Name

Last Name

First Name

Student ID #

Parent
Name (1)

Last Name

First Name

Driver's License # and State

Parent
Name (2)

Last Name

First Name

Driver's License # and State

Parent Email
Address

Check the box here to confirm your phone numbers, address and email address are all updated in the PowerSchool registration system. A signed copy of this document will be emailed to the address listed above.

In this agreement, the **"District"** means the Shelby County Schools. **"You"** and **"your"** means the parent/guardian of a student(s) enrolled in the District. **"Device"** means a laptop and/or router (if received). The **"Property"** is the Device, together with a charging cable and any related equipment owned by the District and assigned to the student.

You acknowledge receipt of the Property identified with serial and/or asset number(s) assigned in the PowerSchool system.

Policy Compliance: You agree that, even when using the Device at home or other location off District property, you will only use the Device for school and educational purposes and in compliance with the Student-Parent Handbook and all District Policies, all of which are

incorporated herein by reference and made part of this Agreement for all purposes. Relevant policies include, but are not limited to, the following:

Confidential Student Information (Policy #6003);

Student Conduct Policy (Policy #6022);

Internet Safety and Use Policy (Policy #6031);

Harassment, Intimidation, or Bullying of Students Policy (Policy #6046); and

School Fees and Debts (Policy #6047).

Specifically, and without limitation, you agree that you will not use the Device to engage in inappropriate behavior online and or to create, access, or transmit information that is obscene or vulgar, that advocates dangerous or illegal acts, or that advocates violence or hatred toward any group. Any failure to comply with the Student-Parent Handbook, District Policies, or this Agreement may result in immediate termination of your rights of possession, and the District may repossess the Property at its discretion.

Title to Property:

Legal title to the Property is vested in the District and shall at all times remain in the District. Your right of possession and use is limited to and conditioned upon your full and complete compliance with this Agreement and with all District Policies.

Care of the Property:

You are responsible for care and maintenance of the Property, and you agree you will properly care for and maintain the Property and will follow all guidance provided in the Student-Parent Handbook, including without limitation keeping the Property away from liquids, extreme heat or cold, direct sunlight, and small children and pets, and refraining from placing labels or stickers on the Property. You agree that the Property will remain in your possession or stored in a secure location at all times.

No Alteration of Device:

You agree that you will not reconfigure the Device or alter or remove existing hardware or software on the Device, including security or monitoring programs. You further agree you will not install unauthorized software or download unauthorized files, including games, programs, or other electronic media. You agree to comply with all applicable laws, including without limitation copyright laws.

Monitoring of Device:

You acknowledge and agree that the District has the right to review, monitor, and restrict at any time information stored on or transmitted with the Device and to investigate suspected inappropriate use and/or violation of District Policies. You should maintain at least a 30-day web browsing history and should not disable the browsing history for any reason. You have no expectation of privacy in connection with the use of the Device, including anything created, stored, sent, deleted, received, or displayed when using the Device.

You further agree that the District has the right to, but is not obligated to, review, monitor, and restrict the use of the Device outside of the District's networks. The District is not responsible for any access to material in violation of District Policies, including without limitation the Internet Safety and Use Policy (Policy #6031).

Loss or Damage:

If the Property is lost, stolen, damaged, or destroyed, you are responsible for the reasonable cost of repair or its fair market value on the date of loss. You must report loss, theft, damage, or destruction of the Property to the District within 24 hours after the occurrence. In the event the Property is lost or stolen, you must file a police report and provide the report number to the District within 24 hours. You must not attempt to disassemble or repair the Property.

A police report is filed for all lost or stolen devices in accordance with the Absolute Tracking software reimbursement guidelines. A charge of \$75 is assessed the first three times a student loses a device. The student is responsible for the full replacement cost of the device upon the fourth instance in losing the device. Direct certified economically disadvantaged students can request a fee waiver at any time. Non-payment of fees could result in record holds for students seeking a transfer or diploma.

Seniors must pay all fees incurred as a result of lost, stolen, damaged, or destroyed Property before participating in graduation ceremonies. (See District Policy # 6047).

Possession Period:

You have the right to use and possess the Property from August 3, 2020, through July 30, 2021 (the "Possession Period"). At the end of the Possession Period, you are required to return the Property to the District by the date and time designated by the District.

Rights on Default:

If you do not fully comply with all terms of this Agreement and District Policies, including the timely return of the Property, the District shall be entitled to declare you in default and take any and all measures reasonably necessary to take possession of the Property.

Appropriation:

Your failure to return the Property in a timely manner and the continued use of it for non-school purposes without the District's consent may be considered unlawful appropriation of the District's Property.

Consent:

The student's parent/guardian expressly consents to the student's assignment and receipt of the Property as described herein and consents to the disclosure of the student's education records, including the student's name, email address, coursework, course, birthdate, grade level, and grades, to service providers, including, but not limited to, Grade Result, Inc., through software and/or applications loaded on the Property for the purpose of facilitating the student's online access to educational resources. The consent stated herein shall continue unless expressly withdrawn in writing.

I, the undersigned parent/guardian, acknowledge that I have reviewed and understand the terms and conditions of this Student Laptop Checkout Agreement, including the Student-Parent Handbook and District Policies incorporated herein by reference, and agree to the terms and conditions contained in this agreement.

Parent Signature

Date