

SHELBY COUNTY SCHOOLS PAY SCHEDULE 2020-21
10 MONTH HOURLY (Scheduled Work Year 07/29/20 - 06/16/21)

School Clerical

Timesheet Pay Period	Calendar Pay Period	TIMESHEET	ATTENDANCE	WORK DAYS	PAID HOLIDAYS	TOTAL PAID DAYS	NON PAID DAYS	APPROVAL DEADLINE	For APECS use only		Total all Days
		& PAYROLL Calendar Days in Pay Period	PERIODS PERIODS						10-MH	PAY DAY	
1	1	7/1/2020	7/3/2020	0.00		0.00	3.00	07/03/20	07/10/20	3.00	
2	2	7/4/2020	7/17/2020	0.00		0.00	10.00	07/17/20	07/24/20	10.00	
3	3	7/18/2020	7/31/2020	3.00		3.00	7.00	07/31/20	08/07/20	10.00	
4	4	8/1/2020	8/14/2020	10.00		10.00		08/14/20	08/21/20	10.00	
5	5	8/15/2020	8/28/2020	10.00		10.00		08/28/20	09/04/20	10.00	
6	6	8/29/2020	9/11/2020	9.00	1.00	10.00		09/11/20	09/18/20	10.00	
7	7	9/12/2020	9/25/2020	10.00		10.00		09/25/20	10/02/20	10.00	
8	8	9/26/2020	10/9/2020	10.00		10.00		10/09/20	10/16/20	10.00	
9	9	10/10/2020	10/23/2020	5.00	3.00	8.00	2.00	10/23/20	10/30/20	10.00	
10	10	10/24/2020	11/6/2020	10.00		10.00		11/06/20	11/13/20	10.00	
11	11	11/7/2020	11/20/2020	9.00	1.00	10.00		11/20/20	11/27/20	10.00	
12	12	11/21/2020	12/4/2020	5.00	2.00	7.00	3.00	12/04/20	12/11/20	10.00	
13	13	12/5/2020	12/18/2020	10.00		10.00		12/18/20	12/23/20	10.00	
14	14	12/19/2020	1/1/2021	0.00	6.00	6.00	4.00	01/01/21	01/08/21	10.00	
15	15	1/2/2021	1/15/2021	10.00		10.00		01/15/21	01/22/21	10.00	
16	16	1/16/2021	1/29/2021	9.00	1.00	10.00		01/29/21	02/05/21	10.00	
17	17	1/30/2021	2/12/2021	10.00		10.00		02/12/21	02/19/21	10.00	
18	18	2/13/2021	2/26/2021	9.00		9.00	1.00	02/26/21	03/05/21	10.00	
19	19	2/27/2021	3/12/2021	10.00		10.00		03/12/21	03/19/21	10.00	
20	20	3/13/2021	3/26/2021	10.00		10.00		03/26/21	04/02/21	10.00	
21	21	3/27/2021	4/9/2021	5.00	5.00	10.00		04/09/21	04/16/21	10.00	
22	22	4/10/2021	4/23/2021	10.00		10.00		04/23/21	04/30/21	10.00	
23	23	4/24/2021	5/7/2021	10.00		10.00		05/07/21	05/14/21	10.00	
24	24	5/8/2021	5/21/2021	10.00		10.00		05/21/21	05/28/21	10.00	
25	25	5/22/2021	6/4/2021	9.00	1.00	10.00		06/04/21	06/11/21	10.00	
26	26	6/5/2021	6/18/2021	8.00		8.00	2.00	06/18/21	06/25/21	10.00	
27	27	6/19/2021	6/30/2021	0.00		0.00	8.00	07/02/21	07/09/21	8.00	
				201.00	20.00	221.00	40.00			261.00	

Start date is 7/29/2020 and end date is 6/16/2021

Timesheets must be approved by department heads/school principals by noon unless otherwise instructed.

Paid Holidays -- Employees must be in active pay status the day preceding and the day following the holiday (per Board policy and your job class) in order to receive holiday pay.

HOLIDAYS / VACATION

Labor Day	September 7, 2020	1.00
Fall Break -	Oct. 14-16, 2020	3.00
Veterans Day	November 11, 2020	1.00
Thanksgiving	November 26, 27, 2020	2.00
Winter Break- Paid Days	Dec 22-25, 31, Jan 1, 2021	6.00
Martin Luther King, Jr Day	January 18, 2021	1.00
Spring Break	March 29 - 31, April 1, 2021	4.00
Good Friday	April 2, 2021	1.00
Memorial Day	May 31, 2021	1.00
Total Holidays		20.00

Non-work/Non Paid

Fall Break Oct. 12-13, 2020	2.00
Thanksgiving Nov. 23-25, 2020	3.00
Winter Break-Dec. 21, 28-30, 2020	4.00
President Day Feb. 15, 2021	1.00
Total	10.00