

**SHELBY COUNTY SCHOOLS PAY SCHEDULE 2021-22**  
**10 MONTH HOURLY (Scheduled Work Year 07/22/21 - 05/27/22)**

**School Nutrition Support (Part-time)**

For APECS use only  
10-NPT

| Timesheet<br>Pay Period | Calendar<br>Pay Period | TIMESHEET & PAYROLL PERIODS |            | WORK<br>DAYS | INSERVICE<br>DAYS | PAID<br>HOLIDAYS | TOTAL PAID<br>DAYS | NON PAID<br>DAYS | APPROVAL<br>DEADLINE | PAY DAY  | Total all Day |
|-------------------------|------------------------|-----------------------------|------------|--------------|-------------------|------------------|--------------------|------------------|----------------------|----------|---------------|
|                         |                        | Calendar Days in Pay Period | PERIODS    |              |                   |                  |                    |                  |                      |          |               |
| 1                       | 1                      | 7/1/2021                    | 7/2/2021   | 0.00         |                   |                  | 0.00               | 2.00             | 07/02/21             | 07/09/21 | 2.00          |
| 2                       | 2                      | 7/3/2021                    | 7/16/2021  | 0.00         |                   |                  | 0.00               | 10.00            | 07/16/21             | 07/23/21 | 10.00         |
| 3                       | 3                      | 7/17/2021                   | 7/30/2021  | 0.00         | 2.00              |                  | 2.00               | 8.00             | 07/30/21             | 08/06/21 | 10.00         |
| 4                       | 4                      | 7/31/2021                   | 8/13/2021  | 5.00         |                   |                  | 5.00               | 5.00             | 08/13/21             | 08/20/21 | 10.00         |
| 5                       | 5                      | 8/14/2021                   | 8/27/2021  | 10.00        |                   |                  | 10.00              |                  | 08/27/21             | 09/03/21 | 10.00         |
| 6                       | 6                      | 8/28/2021                   | 9/10/2021  | 9.00         |                   |                  | 9.00               | 1.00             | 09/10/21             | 09/17/21 | 10.00         |
| 7                       | 7                      | 9/11/2021                   | 9/24/2021  | 10.00        |                   |                  | 10.00              |                  | 09/24/21             | 10/01/21 | 10.00         |
| 8                       | 8                      | 9/25/2021                   | 10/8/2021  | 10.00        |                   |                  | 10.00              |                  | 10/08/21             | 10/15/21 | 10.00         |
| 9                       | 9                      | 10/9/2021                   | 10/22/2021 | 5.00         | 2.00              |                  | 7.00               | 3.00             | 10/22/21             | 10/29/21 | 10.00         |
| 10                      | 10                     | 10/23/2021                  | 11/5/2021  | 10.00        |                   |                  | 10.00              |                  | 11/05/21             | 11/12/21 | 10.00         |
| 11                      | 11                     | 11/6/2021                   | 11/19/2021 | 9.00         |                   |                  | 9.00               | 1.00             | 11/19/21             | 11/26/21 | 10.00         |
| 12                      | 12                     | 11/20/2021                  | 12/3/2021  | 5.00         |                   |                  | 5.00               | 5.00             | 12/03/21             | 12/10/21 | 10.00         |
| 13                      | 13                     | 12/4/2021                   | 12/17/2021 | 10.00        |                   |                  | 10.00              |                  | 12/17/21             | 12/24/21 | 10.00         |
| 14                      | 14                     | 12/18/2021                  | 12/31/2021 | 0.00         |                   |                  | 0.00               | 10.00            | 12/31/21             | 01/07/22 | 10.00         |
| 15                      | 15                     | 1/1/2022                    | 1/14/2022  | 10.00        |                   |                  | 10.00              |                  | 01/14/22             | 01/21/22 | 10.00         |
| 16                      | 16                     | 1/15/2022                   | 1/28/2022  | 9.00         |                   |                  | 9.00               | 1.00             | 01/28/22             | 02/04/22 | 10.00         |
| 17                      | 17                     | 1/29/2022                   | 2/11/2022  | 10.00        |                   |                  | 10.00              |                  | 02/11/22             | 02/18/22 | 10.00         |
| 18                      | 18                     | 2/12/2022                   | 2/25/2022  | 9.00         |                   |                  | 9.00               | 1.00             | 02/25/22             | 03/04/22 | 10.00         |
| 19                      | 19                     | 2/26/2022                   | 3/11/2022  | 10.00        |                   |                  | 10.00              |                  | 03/11/22             | 03/18/22 | 10.00         |
| 20                      | 20                     | 3/12/2022                   | 3/25/2022  | 5.00         |                   |                  | 5.00               | 5.00             | 03/25/22             | 04/01/22 | 10.00         |
| 21                      | 21                     | 3/26/2022                   | 4/8/2022   | 10.00        |                   |                  | 10.00              |                  | 04/08/22             | 04/15/22 | 10.00         |
| 22                      | 22                     | 4/9/2022                    | 4/22/2022  | 9.00         |                   |                  | 9.00               | 1.00             | 04/22/22             | 04/29/22 | 10.00         |
| 23                      | 23                     | 4/23/2022                   | 5/6/2022   | 10.00        |                   |                  | 10.00              |                  | 05/06/22             | 05/13/22 | 10.00         |
| 24                      | 24                     | 5/7/2022                    | 5/20/2022  | 10.00        |                   |                  | 10.00              |                  | 05/20/22             | 05/27/22 | 10.00         |
| 25                      | 25                     | 5/21/2022                   | 6/3/2022   | 5.00         |                   |                  | 5.00               | 5.00             | 06/03/22             | 06/10/22 | 10.00         |
| 26                      | 26                     | 6/4/2022                    | 6/17/2022  | 0.00         |                   |                  | 0.00               | 10.00            | 06/17/22             | 06/24/22 | 10.00         |
| 27                      | 27                     | 6/18/2022                   | 6/30/2022  | 0.00         |                   |                  | 0.00               | 9.00             | 06/30/22             | 07/08/22 | 9.00          |
|                         |                        |                             |            | 180.00       |                   | 0.00             | 184.00             | 77.00            |                      |          | 261.00        |

**Start date is 7/22/2021 and end date is 5/27/2022**

Timesheets must be approved by department heads/school principals by noon unless otherwise instructed.

Paid Holidays -- Employees must be in active pay status the day preceding and the day following the holiday (per Board policy and your job class) in order to receive holiday pay.

**Non-work/Non Paid**

|                            |                      |              |
|----------------------------|----------------------|--------------|
| Labor Day                  | September 6, 2021    | 1.00         |
| Fall Break -               | Oct. 13-15, 2021     | 3.00         |
| Veterans Day               | November 11, 2021    | 1.00         |
| Thanksgiving               | November 22-26, 2021 | 5.00         |
| Winter Break               | Dec 20-31, 2021      | 10.00        |
| Martin Luther King, Jr Day | January 17, 2022     | 1.00         |
| Presidents Day             | February 21, 2022    | 1.00         |
| Spring Break               | March 14-18, 2022    | 5.00         |
| Good Friday                | April 15, 2022       | 1.00         |
| <b>Total non-paid days</b> |                      | <b>28.00</b> |