

SHELBY COUNTY SCHOOLS PAY SCHEDULE 2021-22
10.5 MONTH HOURLY (Scheduled Work Year 07/26/21 - 06/08/22)

GENERAL OFFICE SECRETARIES (GOS)

For APECS use only
10.5GS

Timesheet	Calendar	TIMESHEET & PAYROLL	ATTENDANCE PERIODS	WORK	PAID	TOTAL PAID	NON PAID	APPROVAL		Total all Days
Pay Period	Pay Period	Calendar Days in Pay Period		DAYS	HOLIDAYS	DAYS	DAYS	DEADLINE	PAY DAY	
1	1	7/1/2021	7/2/2021	0.00		0.00	2.00	07/02/21	07/09/21	2.00
2	2	7/3/2021	7/16/2021	0.00		0.00	10.00	07/16/21	07/23/21	10.00
3	3	7/17/2021	7/30/2021	5.00		5.00	5.00	07/30/21	08/06/21	10.00
4	4	7/31/2021	8/13/2021	10.00		10.00		08/13/21	08/20/21	10.00
5	5	8/14/2021	8/27/2021	10.00		10.00		08/27/21	09/03/21	10.00
6	6	8/28/2021	9/10/2021	9.00	1.00	10.00		09/10/21	09/17/21	10.00
7	7	9/11/2021	9/24/2021	10.00		10.00		09/24/21	10/01/21	10.00
8	8	9/25/2021	10/8/2021	10.00		10.00		10/08/21	10/15/21	10.00
9	9	10/9/2021	10/22/2021	5.00	3.00	8.00	2.00	10/22/21	10/29/21	10.00
10	10	10/23/2021	11/5/2021	10.00		10.00		11/05/21	11/12/21	10.00
11	11	11/6/2021	11/19/2021	9.00	1.00	10.00		11/19/21	11/26/21	10.00
12	12	11/20/2021	12/3/2021	5.00	2.00	7.00	3.00	12/03/21	12/10/21	10.00
13	13	12/4/2021	12/17/2021	10.00		10.00		12/17/21	12/24/21	10.00
14	14	12/18/2021	12/31/2021	0.00	6.00	6.00	4.00	12/31/21	01/07/22	10.00
15	15	1/1/2022	1/14/2022	10.00		10.00		01/14/22	01/21/22	10.00
16	16	1/15/2022	1/28/2022	9.00	1.00	10.00		01/28/22	02/04/22	10.00
17	17	1/29/2022	2/11/2022	10.00		10.00		02/11/22	02/18/22	10.00
18	18	2/12/2022	2/25/2022	10.00		10.00		02/25/22	03/04/22	10.00
19	19	2/26/2022	3/11/2022	10.00		10.00		03/11/22	03/18/22	10.00
20	20	3/12/2022	3/25/2022	5.00	5.00	10.00		03/25/22	04/01/22	10.00
21	21	3/26/2022	4/8/2022	10.00		10.00		04/08/22	04/15/22	10.00
22	22	4/9/2022	4/22/2022	9.00	1.00	10.00		04/22/22	04/29/22	10.00
23	23	4/23/2022	5/6/2022	10.00		10.00		05/06/22	05/13/22	10.00
24	24	5/7/2022	5/20/2022	10.00		10.00		05/20/22	05/27/22	10.00
25	25	5/21/2022	6/3/2022	9.00		9.00	1.00	06/03/22	06/10/22	10.00
26	26	6/4/2022	6/17/2022	3.00		3.00	7.00	06/17/22	06/24/22	10.00
27	27	6/18/2022	6/30/2022	0.00		0.00	9.00	06/30/22	07/08/22	9.00
				198.00	20.00	218.00	43.00		07/22/22	261.00

Start date is 7/26/2021 and end date is 6/8/2022

Timesheets must be approved by department heads/school principals by noon unless otherwise instructed.

Paid Holidays -- Employees must be in active pay status the day preceding and the day following the holiday (per Board policy and your job class) in order to receive holiday pay.

HOLIDAYS / VACATION

Labor Day	September 6, 2021	1.00
Fall Break -	Oct. 13-15, 2021	3.00
Veterans Day	November 11, 2021	1.00
Thanksgiving	November 25, 26, 2021	2.00
Winter Break- Paid Days	Dec 21-24, 30, 31, 2021	6.00
Martin Luther King, Jr Day	January 17, 2022	1.00
Spring Break	March 14-18, 2022	5.00
Good Friday	April 15, 2022	1.00
Total Holidays		20.00

Non-work/Non Paid

Fall Break	Oct. 11-12, 2021	2.00
Thanksgiving	Nov. 22-24, 2021	3.00
Winter Break-Dec.	20, 27-29, 2021	4.00
Memorial Day	May 31, 2022	1.00
Total		10.00