

MEMPHIS-SHELBY COUNTY SCHOOLS PAY SCHEDULE 2022-23
12 MONTH HOURLY (Scheduled Work Year 07/01/22 - 06/30/23)

**Central Office Support Staff, Maintenance, Warehouse, Custodial/Grounds, Raineswood Residential Training
Center Assistants, CNC Operations(central kitchen & warehouse), Mobile Security Officers, Prep School Support, Financial Secretaries & Specialized Educational Assistants**

For APECS use only

**12 MH
Paid over 26 Even
Pay Periods**

Timesheet	Calendar	TIMESHEET & PAYROLL	ATTENDANCE PERIODS	PAID		APPROVAL			
Pay Period	Pay Period	Calendar Days in Pay Period		Work Days	HOLIDAYS	Total Days Paid	DEADLINE *	PAY DAY	Ck #
1	1	7/1/2022	7/1/2022	1.00		1.00	7/1/2022	07/08/22	1
2	2	7/2/2022	7/15/2022	9.00	1.00	10.00	07/15/22	07/22/22	2
3	3	7/16/2022	7/29/2022	10.00		10.00	07/29/22	08/05/22	3
4	4	7/30/2022	8/12/2022	10.00		10.00	08/12/22	08/19/22	4
5	5	8/13/2022	8/26/2022	10.00		10.00	08/26/22	09/02/22	5
6	6	8/27/2022	9/9/2022	9.00	1.00	10.00	09/09/22	09/16/22	6
7	7	9/10/2022	9/23/2022	10.00		10.00	09/23/22	09/30/22	7
8	8	9/24/2022	10/7/2022	10.00		10.00	10/07/22	10/14/22	8
9	9	10/8/2022	10/21/2022	10.00		10.00	10/21/22	10/28/22	9
10	10	10/22/2022	11/4/2022	10.00		10.00	11/04/22	11/11/22	10
11	11	11/5/2022	11/18/2022	9.00	1.00	10.00	11/18/22	11/25/22	11
12	12	11/19/2022	12/2/2022	8.00	2.00	10.00	12/02/22	12/09/22	12
13	13	12/3/2022	12/16/2022	10.00		10.00	12/16/22	12/23/22	13
14	14	12/17/2022	12/30/2022	3.00	7.00	10.00	12/30/22	01/06/23	14
15	15	12/31/2022	1/13/2023	10.00		10.00	01/13/23	01/20/23	15
16	16	1/14/2023	1/27/2023	9.00	1.00	10.00	01/27/23	02/03/23	16
17	17	1/28/2023	2/10/2023	10.00		10.00	02/10/23	02/17/23	17
18	18	2/11/2023	2/24/2023	10.00		10.00	02/24/23	03/03/23	18
19	19	2/25/2023	3/10/2023	10.00		10.00	03/10/23	03/17/23	19
20	20	3/11/2023	3/24/2023	8.00	2.00	10.00	03/24/23	03/31/23	20
21	21	3/25/2023	4/7/2023	9.00	1.00	10.00	04/07/23	04/14/23	21
22	22	4/8/2023	4/21/2023	10.00		10.00	04/21/23	04/28/23	22
23	23	4/22/2023	5/5/2023	10.00		10.00	05/05/23	05/12/23	23
24	24	5/6/2023	5/19/2023	10.00		10.00	05/19/23	05/26/23	24
25	25	5/20/2023	6/2/2023	9.00	1.00	10.00	06/02/23	06/09/23	25
26	26	6/3/2023	6/16/2023	10.00		10.00	06/16/23	06/23/23	26
Part of 1st ck in FY 22-23		6/17/2023	6/30/2023	9.00	1.00	10.00	06/30/23	07/07/23	Paid in FY23
			Total	243.00	18.00	261.00			

Timesheets must be approved by department heads/school principals by noon unless otherwise instructed.

Paid Holidays -- Employees must be in active pay status the day preceding and the day following the holiday (per Board policy and your job class) in order to receive holiday pay.

HOLIDAYS / VACATION

Independence Day	July 4, 2022	1.00
Labor Day	September 5, 2022	1.00
Veterans Day	November 11, 2022	1.00
Thanksgiving	November 24-25, 2022	2.00
Winter Break- Paid Days	Dec 22-Dec 30, 2022	7.00
Martin Luther King Jr Day	January 16, 2023	1.00
Spring Break-Paid Days	March 16-17, 2023	2.00
Good Friday	April 7, 2023	1.00
Memorial Day	May 29, 2023	1.00
Juneteenth	June 19, 2023	1.00
Total Holidays		18.00