



Department of Procurement Services

160 Glenn Rogers Sr. Street Memphis, TN 38112 | Room 126 | (901) 416-5376

January 23, 2026

Addendum #1: **RFP020526SB Interpretation and Translation Services**

Dear Bidders:

This Addendum forms a part of the Contract Documents and modifies the Plans and Specifications dated January 15, 2026. The Respondent shall acknowledge receipt of this Addendum on the Bid Form. Failure to do so may subject the Respondent to disqualification.

Item #1 – PART II: GENERAL TERMS AND CONDITIONS (4.0 RFP Schedule, pg. 4)

- **ORIGINAL RFP TIMELINE:**

Bid Posted	January 15, 2026
Questions Due	January 22, 2026 10:00 AM
Q&A Posted	January 26, 2026 EOD
Bid Submission	February 5, 2025 2:00 PM

- **REVISED RFP TIMELINE:**

Bid Posted	January 15, 2026
Questions Due	January 22, 2026 10:00 AM
Q&A Posted	January 30, 2026 EOD
Bid Submission	February 6, 2026 2:00 PM

Thank you,
Procurement Services