



Department of Procurement Services

160 South Hollywood Street · Room 126 · Memphis, TN 38112 · (901) 416-5376

March 26, 2026

RE: Addendum #2: **RFP 032326LB – Healthcare Administration**

Dear Respondents:

This Addendum forms a part of the Contract Documents and modifies the Plans and Specifications dated February 20, 2026. The Contractor shall acknowledge receipt of this Addendum on the form found in the RFP. Failure to do so may subject the Respondent to disqualification.

Item #1 – Parts II: GENERAL TERMS AND CONDITIONS (5.0 BID TIMELINE, pg. 4)

The submission date has been extended to **April 7, 2026**, no later than **1:00 PM CST**.

Item #2 – SMALL BUSINESS ENTERPRISE: APPENDIX L

A Small Business Enterprise goal of **18%** has been applied to this solicitation. Please submit the attached documents with your hard-copy proposals and through Proposal Tech.

**See Appendix L: Small Business Enterprise Utilization forms posted under this Addendum.

Thank You,

Procurement Services