



Department of Procurement Services

160 South Hollywood Street · Room 126 · Memphis, TN 38112 · (901) 416-5376

October 15, 2025

Addendum #II: IFB 10172025DEM Laser Jet High-Yield Toner Cartridge

Dear Bidders:

This Addendum forms a part of the Contract Documents. The Contractor shall acknowledge receipt of this Addendum on the Bid Form. Failure to do so may subject the Bidder to disqualification.

Due Date Change for IFB 10172025DEM Laser Jet Printer High-Yield Cartridge:

MSCS will be closed Friday October 17, 2025. Therefore, the due date for IFB 10172025DEM Laser Jet Printer High-Yield Toner Cartridge has been changed to Thursday October 23, 2025, at 11:00 a.m. CST.

Thank you,
Procurement Services