



**DEPARTMENT OF PROCUREMENT SERVICES**  
**Pre-Bid Meeting**

**PROJECT:** IFB 09152023JJKG Districtwide HVAC Water Treatment Services      **Date:** August 31, 2023  
**LOCATION:** 160 S. Hollywood Street | Memphis, TN 38112

**NOTE: ALL ATTENDEES MUST PRINT LEGIBLY AND INSERT E-MAIL ADDRESS AND PHONE NUMBER OF COMPANY**

	Name (Print)	Bid Submission Time	Name of Company (Print)	E-mail Address	Phone Number ( )	Local or Minority *
1.	JaNese K. Graves		Memphis Shelby County Schools	<a href="mailto:gravesj1@sck12.org">gravesj1@sck12.org</a>	901-416-0491	
2.	William "Clay" Rudolph		Memphis Shelby County Schools	<a href="mailto:rudolphwc@sck12.org">rudolphwc@sck12.org</a>	901-416-xxxx	
3.	Kyle Coleman		Siemens	<a href="mailto:kyle.coleman@Siemens">kyle.coleman@Siemens</a>	901-503-9815	
4.	Nathan Pruitt		Chem - Aqua, Inc	<a href="mailto:Nathan.Pruitt@nsh.com">Nathan.Pruitt@nsh.com</a>	573-357-8571	
5.	McKamy Smith		Chem - Aqua	<a href="mailto:McKamy.Smith@chemgw.com">McKamy.Smith@chemgw.com</a>	662-871-8888	
6.	Jason McKay		Chemtreat	<a href="mailto:jmckay@chemtreat.com">jmckay@chemtreat.com</a>	(901) 277-1985	
7.	Josh Denley		Southwest Engineers	<a href="mailto:jdenley@southwestengineers.com">jdenley@southwestengineers.com</a>	(901) 489-7733	
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**By signing this sheet, you acknowledge receiving a handout that states the ID badge requirement of all employees working on site.**  
**\*Please indicate if your company is locally owned and/or minority. If your company is minority, please indicate classification type.**