



DEPARTMENT OF PROCUREMENT SERVICES  
Pre-Bid Meeting

9:30am

PROJECT: IFB 11242025MT – WALK-IN FREEZER AND COOLERS – 8 LOCATIONS Date: 11/13/2025  
LOCATION: E.E. JETER ELEMENTARY SIGN-IN

NOTE: ALL ATTENDEES MUST PRINT LEGIBLY AND INSERT E-MAIL ADDRESS AND PHONE NUMBER OF COMPANY

| Name (Print)         | Bid Submission Time | Name of Company (Print)       | E-mail Address                                               | Phone Number ( ) | Local or Minority * |
|----------------------|---------------------|-------------------------------|--------------------------------------------------------------|------------------|---------------------|
| 1. Mary Taylor       | N/A                 | Memphis Shelby County Schools | <a href="mailto:taylor15@scsk12.org">taylor15@scsk12.org</a> | 901-416-8279     |                     |
| 2. Daphne Mathis     | N/A                 | Memphis Shelby County Schools | <a href="mailto:mathisd2@scsk12.org">mathisd2@scsk12.org</a> | 901-416-2461     |                     |
| 3. Darryl Hunt       | N/A                 | Memphis Shelby County Schools | <a href="mailto:Hunt1@scsk12.org">Hunt1@scsk12.org</a>       | 901-416-5560     |                     |
| 4. <del>_____</del>  |                     |                               |                                                              |                  |                     |
| 5. <del>_____</del>  |                     |                               |                                                              |                  |                     |
| 6. <del>_____</del>  |                     |                               |                                                              |                  |                     |
| 7. <del>_____</del>  |                     |                               |                                                              |                  |                     |
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| 9. <del>_____</del>  |                     |                               |                                                              |                  |                     |
| 10. <del>_____</del> |                     |                               |                                                              |                  |                     |
| 11. <del>_____</del> |                     |                               |                                                              |                  |                     |
| 12. <del>_____</del> |                     |                               |                                                              |                  |                     |
| 13. <del>_____</del> |                     |                               |                                                              |                  |                     |
| 14. <del>_____</del> |                     |                               |                                                              |                  |                     |
| 15. <del>_____</del> |                     |                               |                                                              |                  |                     |
| 16. <del>_____</del> |                     |                               |                                                              |                  |                     |
| 22. <del>_____</del> |                     |                               |                                                              |                  |                     |
| 23. <del>_____</del> |                     |                               |                                                              |                  |                     |
| 24. <del>_____</del> |                     |                               |                                                              |                  |                     |
| 25. <del>_____</del> |                     |                               |                                                              |                  |                     |
| 26. <del>_____</del> |                     |                               |                                                              |                  |                     |

See Vendors on back page

By signing this sheet, you acknowledge receiving a handout that states the ID badge requirement of all employees working on site.  
\*Please indicate if your company is locally owned and/or minority. If your company is minority, please indicate classification type.



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|-----|------------------|---------------------|---------------------------|------------------------------|------------------|---------------------|
| 27. | Ashley Woods     |                     | Jackson Restaurant Supply | ashley@jacksonrsc.com        | 731-439-3550     |                     |
| 28. | Marc Hendricks   |                     | Jackson Rest. Supply      | marc@jacksonrsc.com          | 662-821-6444     |                     |
| 29. | Bryant Garner    |                     | Jackson Rest Supply       | bryant@jacksonrsc.com        | 662-297-6168     |                     |
| 30. | Jonathan Cleaver |                     | Federal Equipment         | jonathancleaver@fedequip.com | 901-301-0176     |                     |
| 31. | Jerry Hester     |                     | Federal Equipment         | jerryh@fedequip.com          | 901-301-1304     |                     |
| 32. | Adam Cleveland   |                     | Federal Equipment         | adamc@fedequip.com           | 901-820-9637     |                     |
| 33. |                  |                     |                           |                              |                  |                     |
| 34. |                  |                     |                           |                              |                  |                     |
| 35. |                  |                     |                           |                              |                  |                     |
| 36. |                  |                     |                           |                              |                  |                     |
| 37. |                  |                     |                           |                              |                  |                     |
| 38. |                  |                     |                           |                              |                  |                     |
| 39. |                  |                     |                           |                              |                  |                     |
| 40. |                  |                     |                           |                              |                  |                     |

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