



DEPARTMENT OF PROCUREMENT SERVICES
Pre-Bid Meeting

11:55 AM

PROJECT: IFB 11242025MT – WALK-IN FREEZER AND COOLERS – 8 LOCATIONS Date: 11/13/2025
LOCATION: HOLMES ROAD SCHOOL SIGN-IN

NOTE: ALL ATTENDEES MUST PRINT LEGIBLY AND INSERT E-MAIL ADDRESS AND PHONE NUMBER OF COMPANY

	Name (Print)	Bid Submission Time	Name of Company (Print)	E-mail Address	Phone Number ()	Local or Minority *
1.	Mary Taylor	N/A	Memphis Shelby County Schools	taylorml15@scsk12.org	901-416-8279	
2.	Daphne Mathis	N/A	Memphis Shelby County Schools	mathisd2@scsk12.org	901-416-2461	
3.	Darryl Hunt	N/A	Memphis Shelby County Schools	HuntD1@scsk12.org	901-416-5560	
4.	Robert E. Sinner		Sinner Equip Mkt	Robert.Sinner@SinnerEquip.com	901-828-9657	
5.	Jonathan Caburn		Federal Equipment	jonharcaburn@concast.net	901-201-9826	
6.	Louie Heath		Federal Equip	lth@federal-equip.com	901-396-1834	
7.	Mare Hawkins		Jackson Rest Supply	mare@jacksonrs.com	662-821-6444	
8.	Shirley Wood		Jackson Rest Supply	ashley@jacksonrs.com	731-439-3890	
9.	Brant Garner		Jackson Rest Supply	brant@jacksonrs.com	662-297-6168	
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By signing this sheet, you acknowledge receiving a handout that states the ID badge requirement of all employees working on site.
*Please indicate if your company is locally owned and/or minority. If your company is minority, please indicate classification type.