



Department of Procurement Services

160 Glenn Rogers Sr. Street · Room 126 · Memphis, TN 38112 · (901) 416-5376

QUESTIONS AND ANSWERS **IFB 09182026DEM Insulated Bags**

1. **Expected Delivery Date:** Please confirm the expected delivery date for the initial order. Is there a specific required delivery date, or will the delivery schedule be determined after receipt of the Purchase Order?
Answer: Deliver schedule will be 30 calendar days after receipt of PO unless otherwise agreed upon stakeholder.
2. **Delivery Schedule:** Please provide the anticipated delivery date or delivery schedule for each item.
Answer: The delivery date will be established after award and PO receives. Bidder will coordinate with stakeholder.
3. **Delivery ARO:** Please confirm the expected delivery timeframe (ARO) after receipt of the Purchase Order. Is there a specific number of calendar days within which the insulated bags must be delivered?
Answer: Products must be delivered 30 days after receipt of PO.
4. **Partial Shipments:** Will partial shipments or multiple purchase orders be permitted?
Answer: No partial shipments and no multiple PO's.
5. **Purchase Orders:** Will the 500 units of each item be ordered under one PO, or may quantities be released through multiple POs?
Answer: All on one PO.
6. **Brand/Model:** For an approved equivalent, is submission of the manufacturer's specification sheet sufficient, or are samples also required?
Answer: Submit manufacturer's spec sheet.
7. **All-or-None:** If a bidder cannot provide both items, may the bidder submit a **No Bid** for one item and still be considered responsive?
Answer: Bidder must submit bid on all items to be eligible.
8. **Customizable Exterior:** Please confirm whether customization/branding is required, or whether the phrase "customizable exterior" simply describes a product capability.
Answer: Term simple describes product capability.
9. **Minimum Order Quantity (MOQ):** Please confirm whether there is a minimum order quantity (MOQ) per purchase order/release during the contract term. If so, please specify the minimum quantity required per item.

Answer: No minimum order quantity. Request all insulated bags at delivery.

10. **Quantity of 500 Units:** Please confirm whether the listed quantity of 500 units per item represents the initial order quantity or an estimated quantity for bidding purposes only.

Answer: This is the initial order quantity.

11. **Previous Bid Tabulation:** Please provide the previous bid tabulation, including the previous awarded vendor(s), bid pricing, and quantities, if available. This information would assist bidders in preparing a competitive and responsive proposal.

Answer: All of MSCS bids are posted on our website. Please go to scsk12.org and follow the following steps:

Click on “Find it Fast”.

Click on Doing Business with MSCS.

Click on Bid Tabulations under Menu.

Enter in the search bar the name of the bid you are looking for. In this case “insulated bags”.

Thank you,

Procurement Services