



Department of Procurement Services

160 Glenn Rogers Sr. Street · Room 126 · Memphis, TN 38112 · (901) 416-5376

QUESTIONS AND ANSWERS

IFB 03132026DEM Multi-Function Laser Printer

1. Will SCSK purchase toner outright?
MSCS is currently purchasing toner through an approved MSCS vendor.
2. Do you want us to supply toner cost?
No
3. Will the warranty need to cover all parts and consumables except toner?
YES
4. Could you provide AMV's per machine?
The Average Monthly Volume will vary per school. We have elementary, middle and high schools throughout the City of Memphis. We usually see schools use 2 (two) cartridges per month. Each cartridge yields 1,600 copies.
5. How are you currently purchasing toner/expect to purchase toner for these 200 devices on the bid?
MSCS is currently purchasing toner through an approved MSCS vendor.
6. For the 200 printers, should they all ship to a central location for us to deploy to the 169 sites, or should they ship directly to the individual 169 sites for deployment/installation?
The awarded vendor will be responsible for asset tagging and storage of the printers until the project is completed. Any remaining printers will be delivered to MSCS Attention: Nutrition Services; 3176 Jackson Ave, Memphis, TN 38112.
7. If there are individual sites, can you please provide a list of those addresses? That will help us provide an installation cost.
There are approximately 169 sites. The awarded vendor will receive a list.



8. Regarding toner cartridges for the printers, can we provide pricing or are that part of a separate bid entirely? Not sure how toners are currently purchased.
MSCS is currently purchasing toner through an approved MSCS vendor.

Thank you,

Procurement Services