



Department of Procurement Services

160 South Hollywood Street · Room 126 · Memphis, TN 38112 · (901) 416-5376

QUESTIONS AND ANSWERS

RFP 102425MES Before and After Childcare Services

1. Is the district looking to contract with one or more vendors or add to a pool of approved providers?
The district is looking to contract with one or more vendors. MSCS does not plan to have a pool of providers.
2. What are the enrollment numbers for the current before and after school program?
During the 2024-25 school year 8,625 students were enrolled in before and/or aftercare.
3. What is the current revenue share/ rental fees?
Answer:

Average Site Capacity	Daily Rent	Annualized Rent
Less than 40 students	\$26.25	\$5,512.50
41-80 students	\$31.50	\$6,615.00
81-120 students	\$36.75	\$7,717.50
121-160 students	\$42.00	\$8,820.00
161-200 students	\$47.25	\$9,261.00
200+ students	\$52.50	\$11,025.00
4. Who is on the evaluation committee?
The individual names of committee members are confidential. For titles of committee members, please see the response to question 14.
5. Is the district looking for a rental fee or a revenue share? Both? If so, what are the preferred amounts?
Answer: Please see the response to question 3.
6. What is the anticipated award date?
A Board decision is tentatively scheduled for March 2026.
7. What is the start date of the program?
The contract will begin July 1, 2026.
8. When did the contract begin with your current provider?
The contract was renewed on July 1, 2025.
9. Why is the district going to RFP?
All purchases for goods and/or services over \$25,000 require a solicitation per Board Policy 2006 and 2012.

10. To ensure that proposed staffing and operational plans are aligned with district procedures, can MSCS clarify whether site security coverage during before- and after- school hours (e.g., door monitors, access control) is provided by the district or should be included in the provider's cost proposal?

Answer: Site security will be the responsibility of the vendor. The vendor must use a district approved vendor for security services or work with MSCS Security Office to pay for the overtime of officers if available.

11. Could the district share the anticipated **dates and daily schedules** for the **Fall and Spring Break Learning Academies** referenced in the RFP?

Answer: The Fall and Spring Break Learning Academies will be held on selected days during the weeks that MSCS is closed for Fall and Spring Break. This school year the dates for the Fall Break Learning Academy are October 13-16 and March 16-18, 2026 for the Spring Break Learning Academy. The vendor will provide before and aftercare from @7 am to 8 am and @3 pm to 6 pm each day the academies are in operation.

12. The RFP references the possibility of **clustering schools** for program delivery. Can MSCS provide additional guidance on how the district envisions clustering being structured? Additionally, would student transportation between clustered sites be provided by the district, or should vendors plan to include transportation in their proposals?

Answer: If two or more schools are in the same geographic area (i.e., Ida B. Wells Academy and LaRose Elementary) the vendor could transport the students to one location. The vendor is responsible for all costs, logistics and compliance with local, state and federal laws associated with the transportation of students.

13. The solicitation notes the requirement for before- and after- school programming, as well as fall, spring, and potentially summer programming. Would the district also like respondents to include optional winter break programming as part of their proposals, should the need arise in the future?

Answer: MSCS does not currently have plans for a Learning Academy during Winter Break, please do not include information on a Winter Break Academy in the response to the RFP.

14. Could MSCS share the **titles or roles** of individuals who will serve on the RFP evaluation committee?

Answer: The evaluation committee consists of a director, a regional manager, an assistant principal, an academic coordinator, and two advisors.

15. What is the **anticipated start date** for program implementation under the resulting contract?

Answer: The contract will begin July 1, 2026.

Thank you,

Procurement Services