

Application for Military Service Retirement Credit

Tennessee Consolidated Retirement System

502 Deaderick Street
Nashville, Tennessee 37243-0201
1-800-770-8277 ♦ treasury.tn.gov/tcrs



If you have served active duty in the Armed Forces of the United States, please complete this application and the Tennessee Consolidated Retirement System will determine your eligibility for retirement credit. If your military service interrupted your employment with the State of Tennessee or with a participating political subdivision, have your employer(s) complete Section 2. For eligibility guidelines, please review page 2 of this form.

SECTION 1. APPLICANT INFORMATION

Member ID **OR** Last 4 SSN XXX-XX- Date of Birth

Full Name Gender Male Female

Mailing Address

City State Zip Code

Email Phone Number

Present Employer

I, the undersigned, hereby claim retirement credit for military duty in the armed forces of the United States under the provisions of Tennessee Code Annotated, Section 8-34-605, beginning _____ and ending _____. **I further certify that I am receiving no credit in any other retirement system including, but not limited to, the United States Military Retirement System Federal Civil Service Systems or any other retirement system for this military service with exception to the National Guard and Reserves. A copy of my military record is enclosed showing the date of entry to and release from active duty.**

Applicant's Signature

Date

SECTION 2. EMPLOYER INFORMATION *(to be completed only for those whose military service interrupted their employment for the State of Tennessee or a political subdivision of the State participating in the TCRS)*

EMPLOYMENT PRIOR TO MILITARY SERVICE

Name of Agency or Department

Dates of Employment to Monthly Salary \$

EMPLOYMENT FOLLOWING MILITARY SERVICE

Name of Agency or Department

Dates of Employment to

I certify that the above-mentioned employee completed any required probationary period and that the above dates of employment are accurate.

Supervisor's Signature

Date

CREDIT FOR MILITARY SERVICE IN THE TCRS

You may claim retirement credit for active duty military service by completing this form and returning it to this office along with a copy of your DD214 form or other official documents certifying your date of entry and date of release from active duty.

You may establish up to four years retirement credit by meeting certain terms and conditions for military service. Retirement credit will be granted as long as the military service is not creditable in any other retirement system (including the Military Retirement System) and you received an honorable discharge. Military service credit may not be used in determining any rights in the Tennessee Consolidated Retirement System prior to a member becoming vested.

The following periods of armed conflict service may be established, without cost, by the member:

World War I: April 7, 1917 to November 11, 1918
World War II: December 7, 1941 to December 31, 1946
Korean War: June 27, 1950 to January 31, 1955
Vietnam Era: February 28, 1961 to May 7, 1975
Persian Gulf: August 2, 1990 - present (if employment is interrupted)

Any other creditable period must be purchased by the member.

Current law, as of July 1, 1997, allows establishment of retirement credit for military service under any of the following conditions:

1. Interrupted Military Service by any Member - Any member whose military service interrupted state employment, teaching service or employment with a political subdivision participating in the TCRS may establish retirement credit for service in the Armed Forces of the United States if the member returned to such employment within six (6) months after discharge. Interrupted military may occur any time after the end of the Vietnam Era and the member must make the appropriate retirement contributions in order to establish the credit.
2. Armed Conflict Service
 - A. State employees, teachers, and higher education employees may establish credit for military service rendered during a period of armed conflict.
 - B. Employees of a participating local government may establish credit for military service rendered during a period of armed conflict if the local government has passed a resolution authorizing such service.
3. Peacetime Military Service - Peacetime Military Service (October 15, 1940 through February 28, 1961) may be established on a basis of day for day credit for the first year of active duty and at one-half credit beyond the first year.
 - A. State employees, teachers and higher education employees may establish credit for peacetime military service rendered between October 15, 1940 and February 28, 1961 by making a lump-sum payment. The lump-sum payment is calculated as follows: current monthly salary times ten and one-half percent (10.5%) times months of service credit being established for the first year and current monthly salary times nine percent (9%) times months of service credit being established beyond the first year.
 - B. Employees of a participating local government may establish credit if the local government has passed a resolution authorizing such service credit.

When we receive the completed form and necessary documents, we will review the information and notify you of the creditability of your service and any cost involved. If you have any questions concerning military retirement credit, please call Member Services at (615) 741-4868.