

The Risk Review

January 2025



Risk Management News

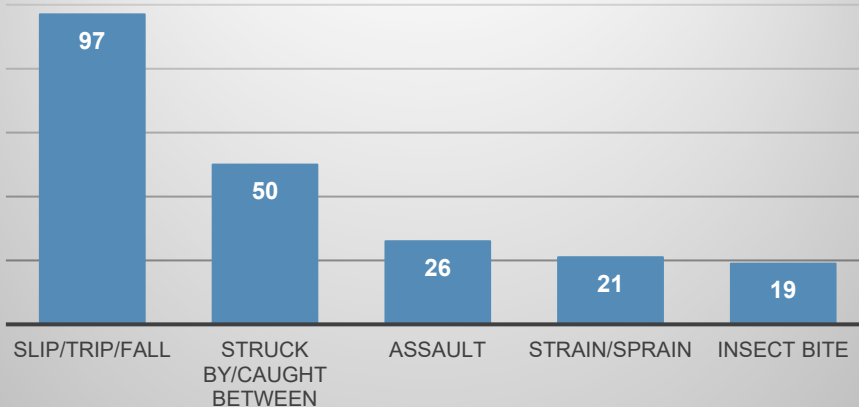
On-the-Job Injury Updates

The chart below lists the top 5 OJI incident categories for the school district from July – Sept for the fiscal year, 2024 – 2025 highlighting Slip/Trip/Falls as the #1 loss trend.

Contributing factors to these Slip/Trip/Fall injuries include spills, poor housekeeping, and improper use of equipment & furniture.

**REMEMBER for OJI MSCS clinic appointments,
Please call (901)416-6079 or (901)416-6867.**

1st Quarter Top 5 OJI's



Risk Review Reminder: DO NOT BLOCK OR COVER UP AUTOMATED EXTERNAL DEFIBRILLATORS (AED)'s OR AED CABINETS. TCA § 49-2-122 requires all AED's to be readily accessible during emergency situations and prohibits misuse or abuse of an AED device on school property.

Property & Liability News

Proper Housekeeping

Housekeeping throughout schools and facilities is vital to prevent Fire & Life Safety hazards as well as Slip/Trip/Fall injuries.

- Avoid storing combustible materials such as wood pallets, cardboard, paper, and fuel sources in boiler rooms or mechanical & electrical rooms which pose a fire hazard and can collect combustible dust.
- Develop a cleaning schedule and checklist for organizing storage areas and removing excess storage. Include a binder that is readily accessible to document the date & time when the facilities are inspected.
- Cleanup spills immediately and use wet floor signs to bring attention to the spill.

Focus on Safety

Electrical Outlet Safety

Electricity, specifically electrical outlets, are all around us and are a vital part of our daily lives. The National Fire Protection Association (NFPA) states that 13% of structural fires are related to electrical failures or electrical malfunctions. It is important to keep the following safety tips in mind to protect your place of work.



Common Electrical Hazards concerning Outlets include:

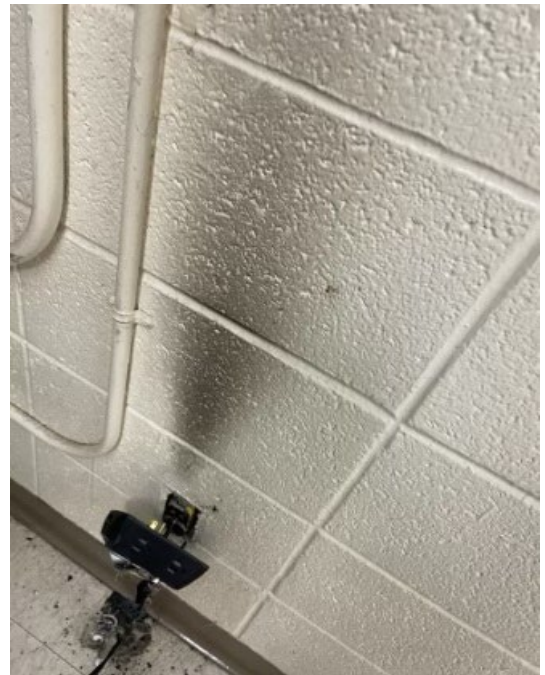
- Loss of power
- Arcing/electrical discharge
- Burn marks/smell
- Hot to the touch
- Not ground fault circuit interrupter (GFCI) protected

Safety Tips

- Make certain the cord is plugged directly into the outlet
- Never overload an outlet or power strip
- Replace any worn or damaged cords plugged into outlets
- Keep all plugs & cords away from water sources
- Never use extension cords for permanent wiring
- Verify the outlet you use is GFCI
- Keep combustible materials away from electrical outlets

Plug-In Air Fresheners

- Plug-in air fresheners are prone to overheat overtime
- Outlet fires may occur once the fragrance dissipates
- Discontinue use of plug-in air fresheners in all schools & facilities



Risk Management Additional Info:

For more information on Safety, Loss Control & Prevention please contact the Risk Management department at (901)416-5515 or riskmanagement@sck12.org



"Safety Is Everyone's Responsibility"

Office of Risk Management