

# The Risk Review



May 2025

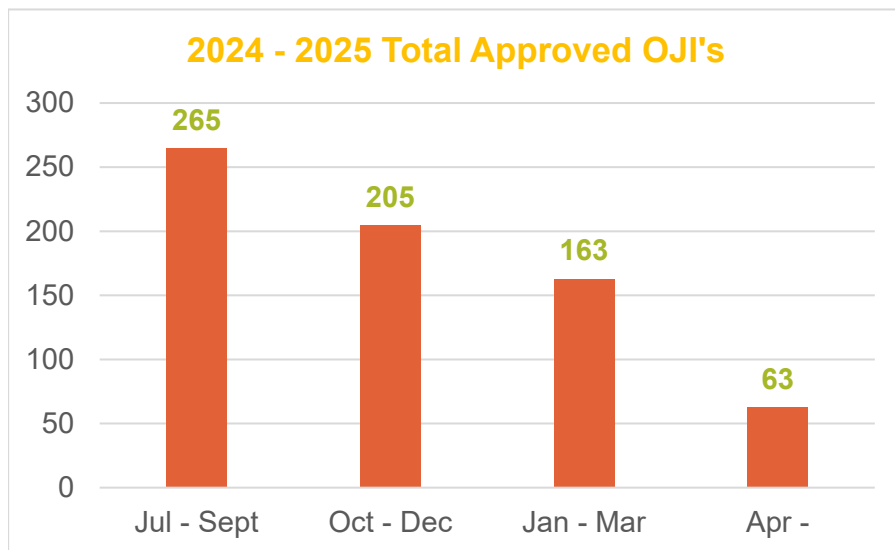
## Risk Management News

### On-the-Job Injury Updates

Since the beginning of the 2024 – 2025 fiscal year, there have been 696 approved OJI's (July – April).

These injuries have ranged from slip/trip/falls to strains & sprained muscles.

The chart below highlights each quarter's total OJI's except for the 4<sup>th</sup> quarter which is still active.



**Risk Review Reminder:** First aid supplies and Bloodborne Pathogen kits are required to be readily available per OSHA 1910.151(b). The contents of the kit should be adequate for the workplace hazards. Additionally, for exposure to blood or other potentially infectious materials, gloves, gowns, face shields, masks, and eye protection are to be readily available.

## Property & Liability News

### Field Day Safety

*To ensure a safe and enjoyable school field day, emphasize the following:*

- *Enclosed Inflatables (Bouncy Houses) are strictly prohibited from use by the School District.*
- *Hydration: Keep plenty of water and electrolyte supplements on hand so that students, staff, & visitors stay hydrated.*
- *Sun protection: Ensure that all staff are well-versed in heat illness prevention & have shade structures spaced throughout the field. See the following link for Safe School's [Heat Illness Prevention](#).*
- *Supervision: Know how many students have taken the field by keeping an accurate head count of all students on the field with teachers watching the students and teacher's assistants supervising the activities.*
- *First-aid supplies: Make certain there are plenty of first aid supplies available to all students, staff, & visitors. Also keep AED's on hand for any emergencies.*

*Lastly, Encourage student awareness of their surroundings and good sportsmanship.*

# Focus on Safety

## Electrical Extension Cord Safety

Extension cords have a variety of purposes and when used safely can be a great benefit to any task. Follow these guidelines when working in a classroom, office, warehouse, or jobsite setting.

### Common hazards include the following:

- Trip/Fall hazard
- Fire from overloading & improper use
- Daisy chaining (when used in conjunction with extension cords & surge protectors)

### Important Safety Tips Include:

1. Extension cords (with the exception of surge protectors) should only be used temporarily (90 days maximum), not as a permanent power source.
2. Multiple cords should not be connected to make longer lengths, and cords should not be used as substitute for permanent wiring.
3. Cords should be matched to the equipment being powered with the correct amperage & voltage ratings i.e. no microwaves, space heaters, mini fridges plugged into the same outlet.

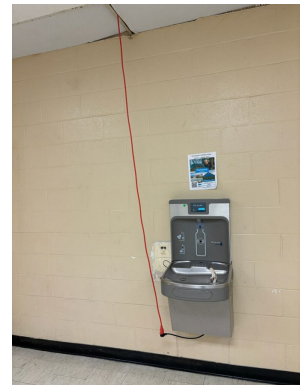


### Safety Tips (cont.):



4. Outlets should not be overloaded, and multiple plugs should not be used in the same outlet.
5. Wet or damp locations should not be used with electrical equipment, including extension cords.

6. Cords should not be run through doorways, windows, or walls, or steps and should be protected from damage from foot traffic or equipment.
7. Cords should be approved for the specific application and be in good condition, with no cuts or frayed wires.



### Risk Management Additional Info:

For more information on Safety, Loss Control & Prevention please contact the Risk Management department at (901)416-5515 or [riskmanagement@sck12.org](mailto:riskmanagement@sck12.org)

**"Safety Is Everyone's Responsibility"**



**Office of Risk Management**