

# The Risk Review

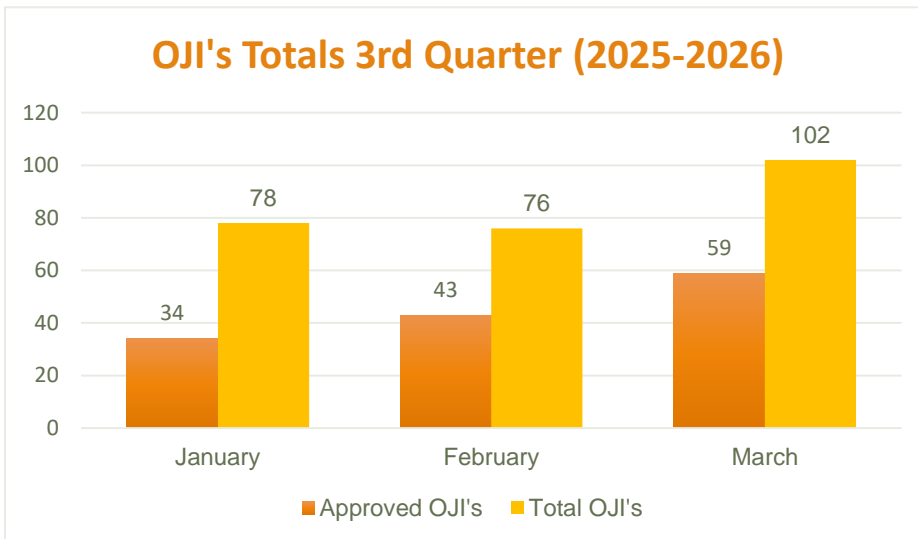


April 2026

## Risk Management News

### On-the-Job Injury Updates

For the 3<sup>rd</sup> Quarter (Jan – Mar), there have been **136** approved OJIs of the total **256** investigated. Slip/Trip/Fall injuries continue to be the #1 loss driver for the District.



Remember: Report all on-the-job injuries within 24 hours of occurrence to your immediate supervisor. If the supervisor is unavailable, report the injury to an administrator.

Remember: An injury report must be completed by the injured employee, unless prevented by disability from the accident at the time.

**Risk Review Reminder:** As a reminder, the MSCS school district is not liable for auto damage, theft, or vandalism sustained while parking your vehicle at the district schools or facilities. Employees park at their own risk. It is therefore important to park your vehicle in designated parking spaces and secure your belongings appropriately.

## Auto Liability News

### What To Do in a District Vehicle Accident....

MSCS is self-insured which means the district investigates & determines fault in the event of an auto accident. When involved in a district vehicle accident take the following steps:

- Contact 911 (if necessary) for any serious injuries sustained
- Contact your immediate supervisor
- Contact police (if this is a two-party accident)
- Contact Security Dispatch, 416-5773
- Contact Risk Management, 416-5515

If Risk Management is unavailable, then proceed with obtaining all pertinent information:

- Obtain Police Report # (if this is a two-party accident)
- Take pictures of all damage to the district vehicle
- Take pictures of the other person's vehicle(s) or property damage
- Fill out the MSCS Auto Accident Report Form (see separate attachment)
- Obtain the other driver's information (driver's license, insurance, license plate, etc.)
- If a wrecker is needed, then contact the Facilities Auto Shop, Chris Davis, 326-0790  
OR  
contact Holmes & Son Towing (901)353-0815

# Focus on Safety

## Bloodborne Pathogens (BBP)

Bloodborne pathogens are defined by OSHA's 1910.1030 standard as infectious microorganisms present in blood, bodily fluids, or other potentially infectious materials (OPIM) that can cause diseases in humans.

These pathogens include, but are not limited to, hepatitis B virus (HBV), hepatitis C (HCV), and human immunodeficiency virus (HIV). These pathogens can expose workers to serious or life-threatening illnesses.

### UNIVERSAL PRECAUTIONS

Treat all blood or bodily fluids as if they are contaminated. This is known as Universal Precautions.

When someone is injured or blood/bodily fluids are observed and you must assist the injured or clean up the area:

- Wear single use/disposable gloves.
- Wear a disposable face mask.
- Wear eye protection (goggles or face shield).
- Use germicidal soap and antiseptic towelettes for cleanup of area and for disinfecting yourself.
- Place all contaminated materials in a **red** biowaste bag for disposal and dispose as directed by the Building Engineer/Plant Manager of the school or facility.



- Contaminated needles and sharps must be discarded in a **red** sharps disposal container.



<b>BLOODBORNE PATHOGENS</b>			
<b>UNIVERSAL PRECAUTIONS FOR THOSE EXPOSED TO BLOOD OR OTHER POTENTIALLY INFECTIOUS MATERIALS IN THEIR OCCUPATION</b>			
<b>PROTECT YOURSELF</b> ALL BLOOD AND BODILY FLUID MUST BE TREATED AS IF THEY WERE INFECTED WITH: • HUMAN IMMUNODEFICIENCY VIRUS (HIV) WHICH FREQUENTLY LEADS TO AIDS. • HEPATITIS B VIRUS (HBV). • OTHER BLOODBORNE PATHOGENS (MICROORGANISMS FOUND IN HUMAN BLOOD WHICH CAN CAUSE DISEASE).	<b>KNOW THE RULES</b> BE FAMILIAR WITH YOUR ORGANIZATION'S EXPOSURE CONTROL PLAN. <b>MAKE SURE YOU KNOW:</b> • VACCINATION REQUIREMENTS • PROCEDURES • PRACTICES • PROPER REPORTING REQUIREMENTS FOR INCIDENTS OF EXPOSURE.	<b>KNOW YOUR COLORS</b> • RED BAGS OR CONTAINERS DON'T NEED TO BE LABELED - THEIR COLOR INDICATES THEY MAY CONTAIN BIOHAZARDS. • FLOURESCENT ORANGE-RED LABELS AND SIGNS WITH CONTRASTING LETTERING OR SYMBOLS ARE APPROPRIATE. <b>READ ALL LABELS AND SIGNS</b>	<b>WEAR THE RIGHT EQUIPMENT</b> LAB COATS, APRONS, GOWNS SHOE COVERS FACE MASKS GLOVES FACE SHIELDS GOGGLES
<b>PROPER PROCEDURE CAN REDUCE YOUR RISK OF INFECTION TO ZERO</b>			
<b>WASH HANDS</b> AND FOLLOW SAFE HYGIENE AND WORK PRACTICES.	<b>DISPOSE</b> OF NEEDLES IN APPROPRIATE CONTAINERS. <b>NEVER</b> RECAP, BEND, OR BREAK NEEDLES.	<b>FOLLOW</b> PROPER DISPOSAL PROCEDURES. CONTAMINATED LAUNDRY AND PERSONAL PROTECTIVE EQUIPMENT SHOULD BE DISPOSED OF IN PROPERLY DESIGNATED AREAS.	<b>KEEP IT CLEAN</b> CLEAN WORKSITE AND DECONTAMINATE EQUIPMENT. FOLLOW ALL SAFE HANDLING PROCEDURES. <b>DON'T FORGET</b> ALL BODY FLUIDS SHOULD BE HANDLED AS IF POTENTIALLY INFECTIOUS.

### HEPATITIS B VACCINATION

OSHA's Bloodborne Pathogen standard also covers the risk of Hepatitis B exposure and the need for vaccination. The 1910.1030 standard requires:

- MSCS must offer the HBV vaccination (at no cost) to all workers who have an occupational exposure or risk. These occupations include (but are not limited to) Healthcare Workers, Teachers, Security Resource Officers, and First Aid personnel.
- Employees are allowed to decline the vaccination but must sign a declination form. If a worker initially declines the vaccination, but later decides to accept it, the district must make it available to the employee.

MSCS has developed a written Exposure Control Plan (policy #4007) that addresses these exposures. For more information click here:

[MSCS BBP Exposure Control Plan](#)

### Risk Management Additional Info:

For more information on Safety, Loss Control & Prevention please contact the Risk Management department at (901)416-5515 or [riskmanagement@scsk12.org](mailto:riskmanagement@scsk12.org)



"Safety Is Everyone's Responsibility"

Office of Risk Management