

Open the Research Application Status dashboard for the current status of your application:<https://www.scsk12.org/rpm/?PN=1033>

Requires documentation

Requires review and communication with applicant

May require Senior Leader approval

Dashed lines indicate optional components

Thicker lines indicate most common bottlenecks

Pathways other than those shown here result in application denial

To which group does the applicant belong?

Local college or university faculty

Researcher fulfilling state or federal reporting requirements

Other organization proposing research partnership

Current MSCS employee seeking terminal graduate degree

Does the proposal include data from the school where the employee works?

Does the institution at which the applicant is enrolled require their data to come from their place of work?

Yes

Yes

Yes

No

Yes

Aspects of the proposal design which are likely to result in denial

Does the application connect to at least one of the district's priorities?

Will the project require primary data collection with students or school staff during the school day?

Will the request identify incarcerated youth?

Will the request require information (PII or aggregate) regarding students with disabilities?

No

No

Yes

No

Submit research application form

Initial application requirements

Submission of primary and/or secondary data collection forms

Payment of application fee

Does Non-MSCS IRB require conditional approval?

(RPM provides conditional approval and final district site approval. Principals provide final site approval for primary data collection if application is approved.)

Yes

Drafts of additional documents below marked with an asterisk

Yes

Documented proposal maintains anonymity of potential participants' contact information and identified data

Yes

Conditional approval letter sent to applicant

No

Additional documents based on project details

Recruitment letter or email to Principal*

Recruitment email or flyer for school distribution

Surveys, interview guides, focus group questions, observation protocols

All required consent or assent forms

Inclusion criteria or roster source*

Non-MSCS IRB Approval

Non-MSCS IRB approval

Does project require only collection or provision of deidentified data provided by RPM?

No

Data Use and Data Sharing Agreement signed by MSCS and Researcher

Yes

Application approved; researcher provided with school list and principal contact information as needed

Payment of data work fee (if required)

MSCS-provided data is scheduled for delivery

Yes