Overview of Administrative Systems
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Welcome to Grade Results

Thank you for selecting Grade Results as a partner in providing a quality education for your students.

Grade Results provides online courses and a comprehensive set of credit recovery, credit acceleration, remediation, alternative and special education services to public, private, charter and alternative schools, as well as community colleges and universities. Grade Results is research based and offers an extensive, personalized and ever-expanding curriculum powered by a cutting-edge, one to one delivery system.

This handbook is designed to get you and your students started. There’s information on how to log in, some sample content experiences, and some information to help you and your students use the service.

If you have any questions, please don’t hesitate to contact us at info@graderesults.com or at 800-928-5570.

Thank you again.
LMS Key Features

01 Fully Customizable
02 Mobile & User Friendly
03 Gamification
04 SCORM & HTML5 Content Packages
05 100+ Integrations
06 Cloud Based LMS
07 Blended Learning
08 Multiple Languages
09 Advanced Reporting & Dashboards
10 Authoring Tools (SoftChalk, Articulate, etc.)
11 Virtual Classroom

User Management
- Enroll Students/Courses
- Create Class/Groups
- Transfer Students
- Accommodations
- Student Passport/Portfolio

Dashboard
- Gradebook
- Performance
- Real-Time
- Curriculum/Courses
- Login History

Course Management
- Manage Courses/Assessments
- Generate Test
- Course Pacing
- Teacher Resources
- External Resources
  - Safar Montage, BrainPop, Flocabulary, Learn360, and more

Reports
- Instructional Reports
- Student Progress
- Assessment Reports
- Administrative Data
- Usage Summary Data
  - and more

Communication
- Create Club
- Announcement
- Messages/Mails
- Send SMS
- Collaboration (Teachers, Parents, & Students)
- Emergency Mode/Messages

Virtual Classroom
- Whiteboard
- Chat
- Screen Sharing
- Session Recording/Archived Sessions

Integrations
- Student Information System (SIS)
- Learning Tools Interoperability (LTI)
- Application Programming Interface (API)
- Single Sign-On

Support
- 24/7 Premium Support
- Track and Monitor Issues
- Handbooks
- Instructional Videos
- Webinars
- AME
Login Information

Here’s how to login:

**Step 1:** Go to [https://www.graderesults.com/login](https://www.graderesults.com/login)

**Step 2:** Sign in using your user name and password:

User name: xxxxx  
Password: ******

Use your respective user name and password. Remember this is all CASE SENSITIVE.

**Step 3:** Click on the “Login” icon appearing on the homepage.

When you are in, you will see your own personal home page.

*Note:* Users can also check the plug-ins needed to access all the features to avoid any interruption.
Admin Experience

The home page consists of a Navigation ("Nav") Bar (side bar and top menu), Welcome Message/Announcement, View student progress instantly, and GIP/Completed % info, Logged in History, Active Students on Course, Quote of the Day, Club details, and messages.
Let’s examine each part of the home page in turn:

1. **Do things quickly with Tell Me**

   This is a text field where you can enter words and phrases about what you want to do next and quickly get to features you want to use or actions you want to perform. The functionality is identical, we’re just trying out some new ideas to make it more discoverable for you.
- **System Requirements** - Users can also check the plug-ins needed to access all the features to avoid any interruption.

- **My Profile** – Users can change/edit their picture/avatar, password, and password recovery questions. Users can also connect with their social media logins.

- **GR Health Status** – Admins can also monitor Grade Results’ website health status for overall uptime and downtime.
• **Switch User** - A pop-up allows you to select a type of user, enter the user name, and the system will go to users interface. For instance, if administrator wants to check the student interface, they can switch to any of the the students.

- ![](image)

- **Help** – This feature offers login instructions, technical requirements, and a variety of PDFs/Videos to help you manage the students and services.

**Navigation Bar**

The Navigation Bar appears on every page of the Teacher/Administrator site. The Side Bar menu consists of “Home, Dashboards, My Activities, My Announcements, Reports, Help & Support and Logout.”

- ![](image)
• **Home** – This is a hyperlink back to the teacher’s homepage.

• **Dashboard**

• **My Activities** – This link reveals a pulldown menu featuring the four major categories, “Review Questions, Review Forum Discussions, Review Submissions, and Student Attendance. These individual features will be described below.

![My Activities Menu]

• **Users** - This menu enables the user to create/edit classes/groups and users (students) in the system.

• **Reports** – This menu enables you to go to any of the many reports in the system.
My Activities

Activities

- **Announcement** - An announcement can be created that will be sent to all students’ homepage.
- **Message Student** - The “Message Student” allows you to send messages to all or specific student, and receive messages from students. These messages are not, strictly speaking, email, since they are internal to our platform and can only be accessed by logging in.

Announcement

An announcement can be posted that will be sent to all students’ homepage.

The teacher can post a message / notification to Student/Parent/Teacher by clicking “Add”.

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Grade Questions

The “Grade Questions” allows teachers to grade the open ended questions submitted by the students. Clicking on the “Grade Questions” from my activities will take you to the following page:

Teachers can also search for a specific student/course/subject.

The action icons on the top left allows you to view the actual questions and the graded questions. Simply click on the student name to highlight it, then click on an action icon.

This page features the Student Name, Course, Grade Results Lesson, and the graded questions. The Previous and Continue buttons at the bottom enables you to move between the questions. Clicking on the “Exit” button allows you to go back to the previous page. The numbers at the top enable you to go directly to the respective pages. In this instance, the page displays the Question, Correct Answer, Student Answer, Maximum Points, Graded (Yes/No), Points awarded to the student, and Comments from the teacher/instructor.

Steps to Grade Questions:

1. Select the student’s topic/lesson to be graded
2. Click on “Grade Questions”
3. Check for the correct answer submitted by the student
4. Give the necessary points and appropriate comments
5. Teacher can also give notes to the student in the “Student Notes” section (optional)
6. Click on “Save”

**Review Submissions**

Teachers can also review the course assignments and projects under “Review Submissions” page.

**Steps to review projects:**

1. Select the student’s project to be reviewed
2. Download Original Essay/Project
3. Review and make the necessary corrections and comments in the document
4. Upload Reviewed Essay/Project by clicking on “Upload Reviewed Essay”
5. Publish

**Message Student**

The “Message Student” allows you to send messages to all or specific student, and receive messages from students.

These messages are not, strictly speaking, email, since they are internal to our platform and can only be accessed by logging in. Clicking on any of the messages will lead to the My Messages page:

- Compose - Allows you to send a new message/question.
- Inbox – Allows you to view all messages sent by student/parent/other teacher(s).
- Sent – Allows you to view the sent messages.

To compose a new message:
First, select the recipient by School/Class/Student(s)/Grade, then click in the Subject textbox and type the subject of your message and select the Message Type from the pull down menu. Type the message, then click Send.

You’ll soon get a response from Grade Results support. The “Attach” feature supports the following file extensions: doc, docx, odt, txt, rtf, mpga, mp2, mp4, wav, avi, ppt, pwz, pot, ppa, pps, ppz, wcm, wdb, wks, wps and pptx only.

The My Messages, however, is not email. The messaging only works from the individual teacher to the subject area instructors, and vice versa. The purpose of the messaging is for you to ask questions, receive answers and comments from Grade Results Support.

**ILP and Progress**

**Performance Dashboard**

The “Performance Dashboard” feature allows the teacher/administrator to access the course progress cum individualized plans of all the students of a particular class/school. This dashboard will provide a pictorial representation of course completion % and Grade In Progress (GIP) with three levels (Below Mastery, At Risk, and Above Mastery).

![Performance Dashboard](image)

This page reveals the course status, student name (Username), course, grade, completion %, Current Grade, GIP Score, and Action buttons. User can narrow down the search variables by filling the appropriate fields. You will either “Customize Course” or access the “Student Course Progress” or “View Details” of the activities by clicking on the Action icons. You can also Lock/Unlock courses on this page.
1. **Lock/Unlock Courses**

The Lock Course column, allows you to lock (or unlock) a course, so the student will not have access to the course in their system. If a student has completed a course, locking the course, will disable the ability for a student to access the course.

- Green lock icon shows the course is unlocked.
- Red lock icon shows the course is locked.

**The Steps:**
- Click the lock course button. (On the row of the desired course.)
- Click “yes” to the confirmation message.
- The lock icon will change from green to red.

If you need to unlock the course, repeat the above process and the lock icon will change from red to green.

2. **Edit**

This is to edit the student profile and his/her course parameters

This will open a new page that will take you to the User setup page. (This is the same page that can be accessed under Users on the toolbar and selecting User. Or, the User icon on the homepage.)

The following functions can be performed:

- The student can be enrolled in additional courses.
- The course pretest and posttest can be enabled or disabled.

**Under “Accommodations,” the following can be changed for a student and all their courses:**

- The mastery level can be changed from the school default setting for this student. For example, 70% may be the school default setting, but if the student is SPED, the mastery % could be different from the school default setting.
- The number of lesson resets can be changed for the student from the school default setting. There may be occasions where you may want to allow a student to have more resets than other students.
- Open ended questions (OEQs) or constructed response questions can be disabled, so the specific student will not have these questions in their courses.
- If your school is using course pacing guides, the pacing guide can be enforced. OR, teacher can also use the custom dates for each student. Students should work according to the pacing guide.

3. **Course Progress**

Includes a Completion % bar and the Grade In Progress (GIP) next to a trophy symbol. This grade is the same as the score in the GIP column.
Progress Bar with the Pacing Status

Students and teachers can view the status of course pacing (when a course pacing guide has been implemented). The progress bar will have different color coded running man that represents status of pacing.

1. Green running man icon is on target for pacing
2. Blue running man icon is ahead of pacing
3. Red running man icon is behind pacing
4. Teal running man icon represents there is NO pacing for the course

4. Customize / Personalize Student ILP

This will open a new page where the student course can be customized like below. You can also fill in the required variables to narrow down the search for other students. Then, you can add/remove strands/benchmarks at the appropriate places to customize the student plan.

![Customize Course / Skill Builder](image)

Lessons can be added, deleted, or the order of the lessons re-sequenced (moved up or down) and the course activities (projects, forum, supplemental, teacher material, and lab) can be added/removed. This action can also be done directly from “Customize Course / Skill Builder” option under “My Activities.”

Steps to Customize Course:

**Action Icon: Add**

1. This page reveals the unit name, lesson name, status, assigned activities, activities to be assigned, start date, due date, status, and completed date
2. Add feature allows teacher/administrator to add the missing lessons/activities, pre-requisite/advanced lessons and additional lessons, and teacher materials
3. Teacher/Administrator can also add additional activities suggested from the “Activities to be Assigned” column if necessary

4. **Add Missing Lessons:** In credit recovery mode, student will get the lessons according to Course Pretest NOT mastered lessons. Teacher or Administrator can still go and add the Mastered lessons if the student needs any assistance.

5. **Add Pre-requisite and Advanced Lessons:** Lessons are aligned according to vertical alignment across the grades. The vertical alignment standards are not intended to be used as a checklist of topics to be covered. Teachers have to take the decision according to the students’ progress/performance.

   **Pre-requisite Levels**

   1. Level 1- (1 grade level lower or 10 RIT Lower)
   2. Level 2- (2 grade levels lower or 10 RIT Lower)
   3. Level 3- (3 grade levels lower or 10 RIT Lower)
   4. Level 4- (4 grade levels lower or 10 RIT Lower)
   5. Level 5- (5 grade levels lower or 10 RIT Lower)

   **Advanced Levels**

   1. Level 1+ (1 grade level higher or 10 RIT Higher)
   2. Level 2+ (2 grade levels higher or 10 RIT Higher)
   3. Level 3+ (3 grade levels higher or 10 RIT Higher)
   4. Level 4+ (4 grade levels higher or 10 RIT Higher)
   5. Level 5+ (5 grade levels higher or 10 RIT Higher)

6. **Add Additional Lessons:** Apart from the course standards lesson, teacher/administrator can still go and add any additional lessons if the student needs any special assistance.

7. **Add MAP Recommended Curriculum/ILP lessons:** Courses can also be set up by using the RIT measure by utilizing the “Add MAP Recommended Curriculum/ILP lessons” option.
8. **Add Activity or Resources:** Teacher/Administrator can add the teacher materials for each lesson. The “Add Activity or Resources” will bring the following window:

   **Steps to add Teacher Material**
   
   i. Enter the title
   
   ii. Enter the objectives if needed
   
   iii. Either external URL or documents (pdf or doc only) can be added
   
   iv. Type of material can be selected either embed video or website/external URL
   
   v. Teacher can also add questions for this respective material. If teacher wants to use this as a project, select “Submit Project”
   
   vi. **Add Questions:** Teacher can add either MCQs or OEQs. This will prompt a new window to add questions. Teacher needs to select the type, points, difficulty level, and lexicon levels for the questions. Then, they can enter the questions and their choices with the correct answer description.

**Action Icon: Create/Upload ILP:** Teacher can also create/generate ILP before the student starts the course.

   - **Steps to Create ILP:** Select the student and course to create the ILP.

**Action Icon: Remove UnitTest:** Teacher can remove unit test if not needed.

   - **Steps to remove unittest:** Select the Unittest and click on “Remove Unittest”

**Action Icon: Move Up/Down:** This can be used to change the lesson sequence.

**Action Icon: Delete:** This can be used to delete the lesson if not needed.

**Action Icon: Remove Activities:** This feature can be used to delete the activities like projects, forum, lab, supplemental, and workbook

5. **Gradebook**

Teachers can be given access to the student gradebook where scores by activity and the final grade can be edited. The average lesson posttest, course posttest, and final score can be edited. Weightage can also be changed for any specific student if needed.

6. **Course Pacing/Calendar**

This will open a new page where the student pacing/calendar can be customized.

**Steps to Edit Student Pacing:**

1. By default, pacing will be generated according to the school calendar.
2. Teacher can change the course start and end date if needed.
3. Teacher can also change the dates for any specific lesson.
4. Course Pre/posttests can also be scheduled here.
7. **Student Course Progress**

This will open a new page that shows results for all course activities. The lesson with activities and the status, plus pre and posttest course scores. This page can also be accessed from “My Activities ➔ Student ILP and Progress”

1. **The Student Course Progress page includes:**
   - All course activities can be viewed on this page with scores and the status
   - Blue hyperlinks will display additional information.
   - Course management tools allow teachers and administrators to perform various tasks, such as resetting tests or resetting activities, mark activities completed, and releasing tests.

2. **The Student Course Progress page provides the ability to view:**
   - Completion % with the number of completed activities and the total number of activities
   - Course pretest score and a link to view questions and answers
   - Course posttest score and a link to view questions and answers
   - Course activities include these activities:
     - Lesson
     - Lesson posttest (5 multiple choice questions and 2 constructed response questions)
     - Supplemental
     - Projects
     - Worksheets
     - Forum
   - Number of Points by:
     - Total Points - TP
     - Points Answered - PA
     - Points Scored - PS
     - Points to Grade – PG
   - Status of course activities include:
     - No Started
     - In Progress
     - Pending Review
     - Needs Improvement
     - Completed Successfully with the date
   - Score

3. **Course management tools allow for the following functions to be performed:**
   - Course can be reset and the student starts the courses over
   - Course pretest can be reset. The student will retake the test with a new set of questions
   - Lesson posttest questions can be reset.
   - Students can reset lesson test or teachers can reset the lesson test
   - Unit tests are released after all activities are completed in the unit. If for some reason a teacher would like the unit test to be released, this can be done by the teacher.
   - Course posttest can be reset. The student will retake the test with a new set of questions.
   - The course posttest can be enabled (released to the student) by the teacher.

The Student ILP and Progress page provides the ability to:

- Course Pretest
- Course Posttest
- Course Activities
- No. of Points
- Status
- Score
- Completion %
Functions:
**Reset Lesson Posttest**

- Select the lesson by selecting the checkbox before it.
- Click on “Reset Lesson Posttest”
- Confirm the action in the pop-up. That’s all.

**Edit Grade/Mark Complete**

- “Edit Grade” allows to mark the lesson/project/forum as completed with/without score
- Select the lesson by selecting the checkbox before it.
- Click on “Reset Lesson Posttest”
- Confirm the action in the pop-up. That’s all.
- Unit Test can also be marked as completed with/without score by clicking on ”Mark Completed” next to the unit name.
- Course Posttest can also be marked as completed by clicking on the checkmark icon in the course posttest info.

**Reset Course Pre/Posttest**

In the second widget, course pre/posttest information will be shown. Tests can be reset by clicking on “Reset” button for course pretest and course posttest respectively.

**Enable/Disable Course Posttest**

There is an icon available to enable or disable the course posttest info.

**Enable/Disable Unitest**

There is an icon available to enable or disable the unittest next to the unit name.

When you click on the “Reset Grade Results Lesson” hyperlinks, a popup window will appear asking you to confirm the decision. Once you click on the Reset button, the lesson(s) will be reset.

You can reset the test/s any number of times.
8. **View Details**

This will open a summary window. Below are the descriptions of data provided, as well as, a print screen.

The following information is displayed:

- Standard Details
- Points Table
- Lesson Status
- Edit Grade
- Project Score
- Reset History
- Forum Posts

When the course is completed, both grades will be the same.
Users/Accounts

- Student accounts can be created and courses assigned to the student. **Grade Results is setting up all student accounts and assigning courses, based upon the district/school specifications if they needed.**

## Enroll a Student

The “User” feature allows you to add/manage user accounts to the interface. Clicking on the user hyperlink opens up the following page:

![User Interface](image)

This page lists all the user accounts that exist in the system. You can narrow down username searches by filling in one or more appropriate fields.

This page reveals an ID, the names (usernames) of the user accounts, the account type, account creation date, account expiry date, and the status of the account.

To add a user account to the interface, click on the “+ Add → Add Student” icon at the top left of the page. Clicking on the add icon brings up the following pop up:
You will key-in the following details:

1. **Login Information**: (First Name, Middle Name, Last Name, Student ID/Number, Username, and Password)
2. **Academic**: (Select School, Grade and Start/End date for the program. Pacing will be generated automatically according to this start and end date)

3. **Demographic Data**

4. **Address and Contact Information**

5. **Parent Login and Contact Information**
Parent login will be generated AUTOMATICALLY when the student account is created. Please make sure the first name and last name of the parent. The default parent login information as follows:

- **Username:** <student username>-parent
- **Password:** parent

**Note:** Make sure the “Activate” box is checked.

6. **Accommodations**

7. **Course(s) and Activities**

A student’s Activities are according to the school settings/contract. By default, all the activities will be enabled from the school settings.

In addition to these features, teachers can also turn on/off course pretests, Lessons and live instruction for each course the student is registered in.

Some students take both Credit Accrual and Credit Recovery Courses. For a Credit Accrual course, the student needs to take all the lessons, and so the pretest feature may be turned off or “ALL LESSONS” should be checked. For a Credit Recovery course, the student needs to take a pretest, and so the pretest feature will be turned on. This feature will come in handy if a student registers for both Credit Accrual and Credit Recovery courses.

Each of them is described below:

(i) **Course Pretest:** Enabling this feature allows the student to take a pretest(s).

(ii) **Lesson:** The students will have access to Lessons if this feature is enabled.

(iii) **Lesson Forum:** This feature allows the student to use the forum.

(iv) **Session:** The student uses this feature to connect with live instructors.
(v) **Course Posttest**: Enabling this feature allows the student to take a posttest(s).

(vi) **Practice Test**: The student can take assessments when this feature is enabled.

(vii) **Submissions/Projects**: This feature allows the student to use the “My Submission” feature of the interface.

While creating a student account, you can enable/disable the above features depending on the district/school requirements. In addition to this, you can do the following to complete the student account creation process:

After completing the process, click on the “Add Student” button to add the student account to the interface.

**Create Groups/Classes**

The “Create Group/Class” feature enables to add/set up class or group to a school. Clicking on the hyperlink “Create Group/Class” from the “User” pulldown opens up the following page

This page reveals and ID, the name of the group/class, the name of the school to which the class/group is associated with, and the grade of the class created. User can narrow down searches by filling in one or more appropriate fields.

To create group/class to the interface, click on the “Add” icon at the top left of the page. Clicking on the add icon brings up the following pop-up.

![Manage Group/Class :: Add](image)

You will fill in the required fields and then click on the “Add” button at the bottom of the page. The fields marked with a red star are mandatory. You will do the following:

(i) **Give a name to the class.**

(ii) **Select the school**: Once the school is selected, the list of all the students enrolled in the school will be displayed like below.
a. Select course and Grade:

b. Course and Grade are optional

c. If the user wants to create a group/class for a specific course or grade, they can select and create it.

d. Multiple courses and grades are allowed.

After filling in required/all the details, click on the “Add” button to add the class to the interface.

User can copy, edit or delete the classes using the appropriate buttons at the top of the page.

Clicking on the details icon enables you to view all the details of the class:
Transfer Student

The teacher/administrator can transfer/move student from one school to another. This feature can be accessed from “Users → Transfer Student” menu.

Steps to Transfer Student

1. Enter the student to be transferred
2. Select the school name
3. Click on Transfer Student
Reports

The Reports navigation bar enables you to access any of the many reports in the system. The report system allows you to narrow down your search variables, and then download the report to excel, to pdf, etc. The report system asks you to select a range of dates for which the report is to be generated, select various parameters (depending on the report) and then download the report.

Reports Descriptions & Purposes

Report Builder

Report Builder enables you to create ad-hoc and user-defined reports. It gives you the ability to pull out any data stored in our system. This can be generated according to the requirements. This report can be generated in excel/csv format to import in the school/district’s database.


Available Data:

1. School and Student Data
2. Demographic Data
3. Address and Contact Information
4. Academic Data
5. Allotted Usage/Activity Summary
6. Parent Login and Contact Information
7. Course Progress Data for all the activities
Reports Gallery

This provides all the available reports with descriptions.


Report Descriptions

<table>
<thead>
<tr>
<th>Report Title</th>
<th>Data Includes</th>
<th>Purpose</th>
<th>Format</th>
</tr>
</thead>
<tbody>
<tr>
<td>1   Total Usage Summary</td>
<td>School and Students, School and Course, Subject and Courses, Courses and Students, Courses and Class, Course and Class, Student</td>
<td>Total Usage Summary. Time on Task Summary. Includes Live Instruction &amp; Sessions, My Lessons, Submissions, Tests, Total All Activity. Rigor of work completed and success of students can be determined by comparing time on task.</td>
<td>HTML, Excel</td>
</tr>
<tr>
<td>2   Live Sessions by: Student Summary with Instructor Notes</td>
<td>Start &amp; End time, Total Time, Grade for session (if applicable), Notes from instructor describing session</td>
<td>Individual student live sessions with Instructor. Start, End and Time on Task, Score, Pre/Post Lesson Score. Notes from instructor describing session.</td>
<td>HTML, PDF</td>
</tr>
</tbody>
</table>
### Instructional Reports

#### Student Reports

<table>
<thead>
<tr>
<th>No.</th>
<th>Name</th>
<th>Description</th>
<th>Sorts</th>
<th>Notes</th>
</tr>
</thead>
</table>
| 4   | Individual Learning Plan (ILP) | - Sorts by District, School, Course, Grade, Student  
- Individual Student Learning Plan  
- Individual Student Learning Plan Progress | Student Learning Plan and Progress. Includes Standards and Standard Descriptions, Lesson Topics, Estimated & Actual Time on Task, Score, and Mastery | HTML, PDF |
| 5   | Progress by Course | - Sorts by District, School, Student, Course  
- Individual Student Data | Shows progress by individual student. Shows Standards, Lesson topics, Date, Reset, Time on Task, Total, Answered & Points Scored, Score | HTML, Excel |
| 6   | Lesson Completion Status | - Sorts by District, School, Course, Grade, Class, Student, Standard, GR Lesson | Individual student lesson completion. Total # of lessons assigned/ completed, Lesson completion status | HTML, Excel |
| 7   | Lesson Reset and Score Summary | - Sorts by District, School, Course, Grade, Class, Student, Standard, GR Lesson | Individual student reset (attempt) Summary by Standard and Grade Results lesson. # of attempts, score(s) and final score. Shows Pretest Score. | HTML, PDF |
| 8   | Course Completion Status | - Sorts by District, School, Student, Class | By School, Student, Class. Shows course(s) assigned, Pretest Status, # of lessons assigned / completed, Lesson & Final Score. | HTML, PDF, Excel |
| 9   | Skills Summary | - Sorts by District, School, Student  
- Summary and Individual Student data. | Summary of individual student data. Provides Standard numbers, Lesson topics, Last Log in time, Time on Task, Points by Total, Answered/ Scored, % Score. | HTML, PDF |

#### Class Reports

<table>
<thead>
<tr>
<th>No.</th>
<th>Name</th>
<th>Description</th>
<th>Sorts</th>
<th>Notes</th>
</tr>
</thead>
</table>
| 10  | Activity Summary | - Sorts by Student or Completed Lessons  
- Sorts by Class, Course and/or Grade | Provides Summary by Student or Completed Lessons. Includes Pretest, # of Lessons, Completed/ Not Started, YTD Score, Lesson Test, Post Test. | HTML, PDF |
| 11  | Mastery Results by Standard | - Sorts by Standard, Standard Description, Lesson, % Mastery for Class | Provides Standards, Standard Description, Mastery level of Standards by Student. | HTML, PDF |

#### Assessment Reports
| 12 | Test Results Summary | - Sorts by School, Course  
- Types of tests- Pretest, Lesson/Unit, Practice Test, Posttest/Final Exam, Midterm, Final | Summary of Results by School. Includes Course/Subject, # of Students, Pre/Posttest Mastery Gain/Loss. | HTML PDF |

| 13 | Login Information  
Student Logins | - Sorts by District, School, course, class, grade (depending on who you are logged in as) | Student Login information. Name, Password, Status, Grade, Course(s), Allotted Session Duration. | HTML Excel |

| 14 | Student Login and Usage Analysis | - Sorts by District, School, Class, Student, Course/Subject, Grade  
- Reports on District, School, Student  
- Sorts by Summary Data, Session Data, Ongoing Sessions | Summary of Tutoring Usage by Student, by Session with tutor. Shows allotted sessions, total usage, remaining usage. | HTML |

| 15 | Weekly Attendance by:  
Course or Class | - Sorts by Course and Grade selection for All students. Sorts by Class for students assigned to a specific class.  
- School, Class, Course Student sort  
- Report Type choices- All students or Class students | Provides attendance data. Total Usage by course, class and student. Shows data for students enrolled. Total week usage. | HTML Excel |

| 16 | Student | - Sorts by School, Class, Course, Student  
- Report type choices- All students or Class students. | Provides attendance data by Course and Class for students enrolled. Total Usage by student. Total week usage. | HTML Excel |

| 17 | Report Cards  
Gradebook. | - Sorts by Student, District, School, Class | Provides grades including Final Score, Grade | HTML PDF |