

STUDENT USER AGREEMENT PARENT/GUARDIAN PERMISSIONS FORM

As a student user of Shelby County Schools' electronic resources, I hereby agree to comply with the rules as outlined in the *Acceptable Use Agreement* and to communicate over the network in an appropriate fashion while honoring all relevant laws and restrictions.

STUDENT SIGNATURE: _____

I understand that some objectionable materials may be accessed even with District content filtering in place. I understand that individuals and families may be held liable for violations. I will accept responsibility for guidance of Internet use by setting and conveying standards for my son/daughter to follow when exploring on-line information and media on an independent basis. Shelby County Schools cannot be responsible for ideas and concepts that my child may gain by his or her inappropriate use of the Internet.

I understand and accept the conditions stated and agree to release, indemnify, and hold harmless, Shelby County, Shelby County Board of Education, and/or their employees or agents from any and all claims and liability associated with or arising from the above student's independent use and/or access to the Internet.

As the parent or legal guardian of the minor student signing above or as a student 18 years of age or older, I have read this contract, the *Acceptable Use Agreement* and the descriptions for Web Publishing and Media Coverage. I grant permission for this student in the following areas:

	Agree	Do NOT Agree
A. This student has permission to independently access the Internet. (3rd grade or older)	<input type="checkbox"/>	<input type="checkbox"/>
B. SCS has permission to publish this student's work and image on the Internet.	<input type="checkbox"/>	<input type="checkbox"/>
C. SCS has permission to allow unrestricted media coverage of this student.	<input type="checkbox"/>	<input type="checkbox"/>

Check one choice for each permission & complete the following:

AUTHORIZING SIGNATURE
(Parent, Guardian, or Student 18 or older)

DATE

SCHOOL

GRADE/HOMEROOM

NAME OF STUDENT

DATE OF BIRTH

PLEASE RETURN THIS FORM TO SCHOOL WITHIN 4 SCHOOL DAYS OF RECEIPT

For Office Use Only:

As the certifying official, the above named student has been instructed on safe and acceptable use of the network.

Date of Instruction

Signature: Certifying Official

Notice to School Officials: This form is to be placed in the student's permanent file and the responses recorded in the appropriate fields on the demographic screen in PowerSchool.

Form# 00421/1411 REV

Shelby County Schools offers educational and employment opportunities without regard to race, color, national origin, religion, gender, or disability.

SHELBY COUNTY SCHOOLS ***PARENT PERMISSIONS***

A. Student User Agreement and Independent Internet Access

We are pleased to offer students of the Shelby County Schools access to district electronic resources. Our goal in providing this service is to promote educational excellence in our system by facilitating resource sharing, innovation, and communication. Electronic resources provide students with access to vast amounts of information and numerous opportunities for communication.

Our intent is to make Internet access available to further educational goals and objectives. However, parents/guardians should be warned that if students disregard the guidelines of the school and/or system, they may find ways to access other materials via the Internet which may contain items that are illegal, defamatory, inaccurate, or potentially offensive to some people. We believe that the benefits to students from access to the Internet, in the form of information resources and opportunities for collaboration, exceed any disadvantages.

Ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. To that end, Shelby County Schools support and respect each family's right to decide whether or not to approve independent Internet access and communication. To gain independent access to the Internet, all students under the age of 18 must obtain parental/guardian permission and must sign and return the attached form to the Principal or designee. Students 18 and over may sign their own forms.

Student Responsibilities

Electronic resources are provided for students to enhance the learning experience. Access to services is given to students who agree to act in a responsible manner. Student use must be consistent with the educational objectives of Shelby County Schools.

Students are responsible for good behavior on school computer networks just as they are in a classroom or a school hallway. Communications on the network are often public in nature. General school rules for behavior and communications apply.

Network storage areas will be treated like school lockers. Network and/or school administrators and teachers may review files, bookmarks, and communications under the same standards set for school lockers to insure the integrity of the electronic media. Privacy is not guaranteed for files stored on school district servers nor will files be maintained indefinitely. Students should also be advised that they should have no expectation of privacy for any information created or communicated using Shelby County Schools electronic resources.

School and Parent Responsibility

Within reason, freedom of speech and access to information will be honored. During school, teachers will guide students toward appropriate materials. Outside of school and with independent access, parents/guardians bear the same responsibility for such guidance as they exercise with information sources such as television, telephones, movies, and other potentially offensive media.

Schools will insure that procedures for access and standards of conduct regarding Internet use are communicated to students. It is presumed that students given access will comply with district standards and will honor the agreements they have signed. The district cannot be responsible for ideas and concepts that a student may gain by his or her inappropriate use of the Internet.

District Electronic Access and Internet Rules

The following uses of SCS electronic resources are not permitted and may result in disciplinary action:

- Violating existing board policy or regulation or local, state, or federal statute;
- Violating copyright laws;
- Using electronic resources for non-instructional purposes;
- Using obscene language;
- Sending or displaying offensive messages or pictures;
- Harassing, insulting, or attacking others;
- Intentionally spreading viruses or malicious software;
- Sharing personal login information or using another person's login;
- Publishing personal information (name; address; photograph) without teacher/parent approval;
- Using an email account at school other than one provided by the district;
- Using district provided email for non-instructional purposes;
- Using personal electronic devices at school without appropriate permission;
- Attempting to bypass network security to gain unauthorized access to information; and
- Intentionally wasting limited resources.

Sanctions

The use of Shelby County Schools electronic resources is a privilege, not a right, and inappropriate use will result in cancellation of privileges. Access entails responsibility. System administrators will deem what is inappropriate use and their decision is final.

Additional disciplinary action may be determined at the local school level in keeping with existing procedures and practices regarding inappropriate language or behavior. When applicable, law enforcement agencies or legal action may be involved.

B. Web Publishing

Web pages have been established for Shelby County Schools as a dynamic forum to educate and inform the public. This communication vehicle serves to publicize the goals, accomplishments, activities, and services of the District and of each school. Intended audiences include: students, parents, prospective parents, employees, prospective employees, and the community at large. All content contained on the web site is consistent with the educational aims of the District. Student work and image will not be published or displayed on any Shelby County Schools web site without the express consent of the parent or guardian of a student under 18 years of age or from the student if 18 years of age or older. Permission is indicated on the attached form.

In order to safeguard students, the following procedures have been established:

1. The name of a student will not be published in conjunction with a picture or video of that student on any Shelby County Schools web site. Likewise, personal information about students will not be published. (Shelby County Schools Policy #6303)

2. Contingent upon receiving signed releases from the minor student's parent/guardian or from the student 18 years or older, student work may be published on a Shelby County Schools web site under the following guidelines:

- Grades K-8 - Authors of electronically published work may be identified only by first name. Schools may choose to let students adopt "net names."
- Grades 9-12 - Authors of electronically published work may be identified by first and last name.
- All student work published must pertain to a class project, course, or other school-related activity.

C. Media Coverage

Shelby County Schools periodically issues information or permits media coverage to highlight student accomplishments. This may include, but is not limited to, a student making the honor roll, taking part in a school activity, receiving an award, or participating in sports. Shelby County Schools student pictures, video, names, or accomplishments will not be released to the public media or published in any media without the express consent of the parent or guardian of a student under 18 years of age or from the student if 18 years of age or older. Permission is indicated on the attached form.